



**PTF documentation**

**Release 8.01**

**PTF034 (Cumulative)**

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## EXPLANATION ON CHANGES IN PTF034

Click [here](#) for a description of the messages solved in this PTF.

## EXPLANATION ON CHANGES IN PTF033

Click [here](#) for a description of the messages solved in this PTF.

## EXPLANATION ON CHANGES IN PTF032

### ***Save selections for payment proposal and collection proposal***

When creating a domestic payment proposal, a foreign payment proposal or a collection proposal, you can use the 'Save selection' button to save the selections used at the request of a new payment/collection proposal.

### ***IBAN Giro credit slip (G13118-2)***

As of this PTF, it is possible to print the IBAN Giro credit slip for reminders. For this purpose, the OPA @ @6 (O/I Reminders INCL ACC DC6 IBAN) list specification has been included.

As of 1 July 2013, the banks are allowed to process IBAN Giro credit slips. The bank and/or giro account number on this payment instrument have been replaced by the IBAN number. From this date on, you will be allowed to distribute the IBAN Giro credit slip to your customers.

The former giro credit slip including the bank and/or giro account number can be used up till February 1, 2014. As of 1 January 2014, you are not allowed to distribute the former giro credit slip and as of 1 February 2014, you are not allowed to process this credit slip.

### ***View adjustment entries in FMS Online Approval (batch type 145)***

If adjustment entries have been made for an invoice using the 'Adjust' option in the management information functionality, you can view these adjustment entries on the 'Codings' screen in FMS Online Approval. These entries will be displayed in red.

You can view these adjustments on the 'Invoices to be approved' and the 'Approved invoices' screens.

### ***Automatic Direct Debit (Collection) in SEPA format (European Direct Debit)***

As of this PTF, it is possible to create automatic direct debits in SEPA format pain.008.001.02. (European Direct Debit).

The former Dutch direct debit differs to a large extent from the new European direct debit.

In case of a European direct debit, the debtor will provide you with a one-off or a recurring authority (mandate) allowing you to automatically write off amounts from his payment account. The debtors must reside in any country belonging to the SEPA area. As of 1 February 2014, the current Dutch direct debit will be replaced by the European direct debit. Up to this date, you are allowed to create direct debits in CLIEOP03 format.

You must visit your bank to enter into a new European direct debit agreement. You will then receive a collector ID which you have to enter at the bank code used for automatic collection in FMS. You then have to indicate the Mandate Type.

Two direct debit types are available for the European direct debit:

- CORE: Default European Direct Debit (for both private individuals and business debtors)
- B2B: Business European Direct Debit (only for business debtors)

For more information, please visit the site of the Dutch Payments Association  
(<http://www.betalvereniging.nl/en/european-transactions/european-direct-debit>).

The difference between these two versions is that the Business European Direct Debit (Collection) has no right of reversal. However, reversals can be entered on the Default European Direct Debit (8 week reversal period). In addition, there are also new rules as regards the time limits within which you have to submit the direct debit (collection) to the bank. Finally, you have to register the mandates (at your bank) in case of a Business European Direct Debit.

*The B2B version is not available in all banks. Please consult your bank.*

The currently existing authorizations remain valid, if you switch over to the Default European Direct Debit (Collection) with 1 November 2009 being the signature date. You must use the correct signature date for new (SEPA) authorizations.

Subsequently, the received authorizations (direct debit mandates) must be defined in the FMS application. This can be both one-off and recurring authorizations. These mandates must be defined in FMS using the menu option: G1302-7 (Work with direct debit mandates). A mandate is characterized by a mandate ID. This is a unique feature in the administration consisting of a maximum of 35 characters. You can, for instance, enter the client number followed by a serial number or year.

| Maint. Direct Debit Mandates |  | 26/04/13                                 |            |                      |             |                      |     |                      |              |                      |      |                      |
|------------------------------|--|--|------------|----------------------|-------------|----------------------|-----|----------------------|--------------|----------------------|------|----------------------|
|                              | Add  | C_MP01                                   |            |                      |             |                      |     |                      |              |                      |      |                      |
|                              |  | 14:01:57                                 |            |                      |             |                      |     |                      |              |                      |      |                      |
| <b>Mandate ID</b>            | <b>MANDATE19621301382013</b>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Description Mandate          | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Signature date               | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Master cd/Deb-Cred           | <input type="text"/>   | BG.Ser.no <input type="text" value="0"/> |            |                      |             |                      |     |                      |              |                      |      |                      |
| IBAN number                  | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| BIC                          | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Status Mandate               | <input checked="" type="radio"/> First (FRST)  |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Mandate type                 | <input checked="" type="radio"/> CORE direct debit   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Invoice code                 | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Original data                | <table border="1"> <tr> <td>Mandate ID</td> <td><input type="text"/></td> </tr> <tr> <td>IBAN number</td> <td><input type="text"/></td> </tr> <tr> <td>BIC</td> <td><input type="text"/></td> </tr> <tr> <td>Collector ID</td> <td><input type="text"/></td> </tr> <tr> <td>Name</td> <td><input type="text"/></td> </tr> </table> |  | Mandate ID | <input type="text"/> | IBAN number | <input type="text"/> | BIC | <input type="text"/> | Collector ID | <input type="text"/> | Name | <input type="text"/> |
| Mandate ID                   | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| IBAN number                  | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| BIC                          | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Collector ID                 | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |
| Name                         | <input type="text"/>   |  |            |                      |             |                      |     |                      |              |                      |      |                      |

If you record a mandate, you have to enter the signature date. The currently existing authorizations remain valid, if you switch over to the Default European Direct Debit (Collection) with 1 November 2009 being the signature date. You must use the correct signature date for new (SEPA) authorizations.

Then you select the debtor/creditor responsible for issuing the mandate and the bank serial number used for issuing the direct debit. This bank serial number must have been entered in the debtor/creditor master data. You now have to enter the IBAN number, the Business Identifier Code and the status of the mandate. There are six status levels in FMS:

- Not in use
- First (FRST)
- Recurring (RCUR)
- Final (FNAL)
- One-off (OOFF)
- Closed

The 'First' status is always assigned to a mandate that is being entered, even it concerns an already existing authorization. As soon as an order has been created for a direct debit (collection) with the 'First' status, the status will be changed to 'Recurring'.

A one-off direct debit can be used only once. After the corresponding order has been created in FMS, its status will be changed in 'Closed'. In order to enter a one-off direct debit, you must select the 'One-off' status when entering the mandate.

By entering the invoice code, you can determine the way in which certain types of invoices must be collected using a specific mandate.

If you do not enter anything at all, the mandate will be used for all outgoing invoices. When posting the invoice, you are allowed to enter a deviant mandate ID. It ranks in priority to the mandate ID that is automatically determined when selecting the automatic collection. When submitting invoices externally, you can also enter the mandate ID by means of the new EKIMXFR API.

In order to submit mandates externally, you can use the EKIXFR API. For more information, you are encouraged to look at the description of the 'Work with API manual' menu option (menu S15-2).

| Maintain select. for coll.proposal |     | 26/04/13 |
|------------------------------------|-----|----------|
|                                    | Add | C_MP01   |
|                                    |     | 14:27:35 |
| Save selection                     |     |          |

| Collection indic | SEPA                                | SEPA Direct debit        |
|------------------|-------------------------------------|--------------------------|
| Debtor           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| Deb/Cred         | <input type="checkbox"/>            | <input type="checkbox"/> |
| Search data      |                                     |                          |
| Due date         | 01-01-1950                          | 26-04-2013               |
| CAT              |                                     |                          |
| BHP              |                                     |                          |
| PRG              |                                     |                          |
| BDH              |                                     |                          |

|                     |            |                     |                                     |
|---------------------|------------|---------------------|-------------------------------------|
| Meant for extern    | S          | SEPA                |                                     |
| Mandate types       | C          | CORE direct debit   |                                     |
| Selection code      |            |                     |                                     |
| Currency            | EURO       |                     |                                     |
| Required proc. date | 01-05-2013 |                     |                                     |
|                     |            | Summary manual      | <input checked="" type="checkbox"/> |
|                     |            | Summary blocked     | <input checked="" type="checkbox"/> |
|                     |            | By deb-crd/invoice  | <input checked="" type="checkbox"/> |
|                     |            | By invoice/deb-cred | <input type="checkbox"/>            |

When creating a SEPA direct debit (collection), you have to indicate that the direct debit is intended for the SEPA area. You must select the direct debit type (CORE or B2B). For each collection proposal, you can only select one mandate type. During the creation of a SEPA collection proposal, a message will be displayed prompting you to submit the collection orders on time. The explanation for this is that your bank requires time to check the direct debit mandates.

- If you offer a collection order containing mandates with the FRST (First) or OOFF (One-off) status, you at least have to submit the orders 5 days before the required processing date.
- If you offer a collection order containing mandates with the RCUR (Recurring) status, you at least have to submit the orders 2 days before the required processing date.

| Orders for Directory/Folder   |                   | OK | 26/04/13<br>C_MP01<br>14:56:05 |
|---|-------------------|----|--------------------------------|
| Orders for  | ABNA ABN Amro     |    | (see note)                     |
| will be placed in file  | SEPASDD%%%.XML    |    |                                |
| in folder/library   | /HOME/C_EB01/SEPA |    |                                |
| using the format  |                   |    |                                |
| <p>Note</p> <p>A string of %-characters in the file name is replaced by the medium serial number.</p>   |                   |    |                                |
| <p>You are using SEPA direct debit. You must offer it to your bank before the required processing date</p> <p>CORE direct debit: you submit a file with a certain processing date. You at least have to offer the direct debit 5 days in advance, if the file contains mandates with the status FRST or OOFF. As regards the direct debits (RCUR and FNAL), you must offer the file 2 days in advance.</p> <p>B2B direct debit: you submit a file with a certain processing date. The file must be offered to your bank at least two days in advance.</p> <p>Consult your bank regarding the correct processing time.</p> |                   |    |                                |

*You are advised to thoroughly test the whole process, before introducing the use of the European Direct Debit. Do you need a consultant of UNIT4 Consist to assist you with the transition to the European Direct Debit? Please contact our Project Office at +31 30 6026607.*

### **Update reports of direct debit mandates (G1302-8)**

Use this menu option to print update reports of the direct debit mandates. This can be activated via the menu A12-11 (Update reports master files).

## **EXPLANATION ON CHANGES IN PTF031**

Click [here](#) for a description of the messages solved in this PTF.



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## EXPLANATION ON CHANGES IN PTF030

### ***SEPA Automatic payment***

As of this PTF, it is also possible to make cross-border creditor payments in euro across the countries belonging to the SEPA area (e.g. Belgium, Germany, France). The only condition is that the creditors have been provided with an IBAN and a BIC.

### ***SEPA Automatic payment***

As of this PTF, you can apply the 'Batch Booking' parameter for SEPA payments in the Administration Bank data menu (**G130108**). This parameter allows you to request the bank to write off the payments individually or in total. By default, this parameter will be disregarded; the settled agreement (between bank and client) remains in force.

### **Possible values**

Blank : the agreement between bank and client is valid;

Yes : payments are compressed;

No : payments are not compressed.

Please contact your bank to verify whether you can make use of this parameter.

### ***Updates on VAT-CF Check table***

As of this PTF, the updates on the VAT (Compensation Fund) Check table can be registered; You can print update reports as well. An update report can be printed using the 'Update report' menu option (G1102-17).

### ***FMS Online Approval: image viewer***

Users can enter the location and size of the webviewer window in the 'My settings' menu of FMS Online Approval. As a result, the webviewer will always be opened at the same location. If you have a widescreen monitor, you can juxtapose the FMS Online Approval window and the webviewer.

### ***FMS Online Approval: new skin***

As of this PTF, users can also select a new skin, i.e. the Consist skin. In addition, the existing skins are equipped with new icons.

## **Registration of mixed VAT**

The FMS software has been enhanced to support recent developments on issues related to the VAT to be reclaimed on mixed costs. Many institutions which principally perform VAT exempt entries, enter costs inclusive of VAT. This also applies to costs to be allocated to VAT exempt and VAT liable activities (mixed costs).

The tax authorities hold the view that the VAT will only be returned, if this is registered as such in the administration (for each separate entry).

If you have purchased the VAT-CF Plus module and if you enter the VAT on entry line level, a link will be registered (as of this PTF) indicating the underlying entry of the VAT entry.

The 'VAT data' option enables you to request the linked VAT entries of the cost entry (cf. management information).

The link can only be established, if you record the VAT on update level (invoice line level). If you enter the VAT in the 'header' of the invoice, the link will not be created since there is no way to know to which invoice lines the VAT applies.

Use the 'VAT in posting lines exclusively' parameter (menu A1203-1 Maintain D/C subledger, General data) to stipulate that the VAT can only be entered invoice type level. The checking procedure can be carried out for purchase invoices (incoming invoices) , sales invoices (outgoing invoices) or both types. By default, this checking procedure is not activated.

The following, new fields on detail line level have been included in the 'Print day book entries' summary for , in total, three VAT entries:

- @1AHCD VAT Allocation Base 1
- @1AQNB Entry serial no. Base 1
- @1UKVA VAT Entry Amount Base 1
- @1AHVA VAT Entry Amount 1

As a result, you can print the VAT entries linked to the cost entries or export them to a CSV file for use in Excel.

*After the messages 500287 and 501484 have been resolved (in PTF031), the mailagent works as described below.*

#### **Sending mail for invoices to be reconciled in the Online Approval module**

The mailagent verifies whether mail must be triggered, based on the mailagent master data (menu A1111-2). If, as has been entered with the mailagent master data, on a particular day the mailagent is not invoked, then no mail will be sent to the Online Approval users responsible for the reconciliation of invoices.

If the mailagent is invoked, then an e-mail will be sent to the corresponding user as soon as invoices have to be reconciled. To facilitate all this, you have to specify a number of parameter settings (see below).

In order for the users to receive mail, you have to provide the below-mentioned fields with the following values (there are two options):

- Use default settings (of a particular user) = No

In order to receive mail, the 'Yes' value must be assigned to the 'Send e-mail for invoices to be reconciled' field on the 'Maintain Approval User' screen (menu S13-1).

If the 'Yes' value has been assigned to the 'Change own settings in OAP' field on the 'Maintain Approval User' screen (menu S13-1), then it will be verified whether mail must be sent on the indicated days. This can be arranged on the 'Maintain Approval User' screen in FMS or on the 'User settings' screen in Online Approval. Further, it will be checked whether the user is absent, as is indicated on the same screen.

- Use default settings (of a particular user) = Yes

In order to receive mail, the 'Yes' value must be assigned to the 'Send e-mail for invoices to be reconciled' field on the 'General settings Online Approval' screen (menu A1111-1).

If the 'Yes' value has been assigned to the 'Change own settings in OAP' field on application management level (menu A1111-1), then it will be verified whether mail must be sent on the indicated days. This can be arranged on the 'Maintain Approval User' screen in FMS or on the 'User settings' screen in Online Approval. Further, it will be checked whether the user is absent, as is indicated on the same screen.

## EXPLANATION ON CHANGES IN PTF029

Click [here](#) for a description of the messages solved in this PTF.

## EXPLANATION ON CHANGES IN PTF028

### ***FMS Online Approval: more chart types***

As of this PTF, it is possible to display the charts in 3D mode. In addition, you can also store the charts in JPG, PNG or PDF format by right clicking the chart in question. The 'Per user incl. expected' option has been enhanced to view the number of invoices in the route you still have to approve.

### ***FMS Online Approval: forward to various users***

By clicking the 'Forward' icon, a new window appears displaying the names of the users to whom the corresponding invoice has been forwarded and an indication with regard to the assessment of this invoice.

### ***SEPA Automatic payment: SHA1 hash***

When creating SEPA files in XML format, an SHA1 check digit/hash sign will be printed on the statement. This feature enables you to verify whether the file has been edited, *after* it has been created by FMS and *before* it has been read in by your telebanking application.

### ***Financial year updates***

As of this PTF, updates to financial year data (e.g. period blocking details) can be registered & update reports can be printed. You can print such a report using the A120111-2 (Update report financial year) menu option. It allows you to check who is responsible for the blocking and unblocking of periods, and on what time scale.

### ***Display users Approval***

As of this PTF, you can view a list of users for whom a substitute has been defined in FMS Online Approval (S132-2 'Display users Approval').

### ***New IBAN BIC NL Conversion module***

As of this PTF, the new 'IBAN BIC conversion' module is available, which must be purchased separately. This module relieves you of many manual administrative tasks, especially when you have to enter the IBAN and BIC for all of your debtors/creditors.

For each administration you can create an export file to be submitted to the IBAN BIC Service, which is supported by the Dutch banks. This service provides you with the IBAN and BIC pertaining to the Dutch account numbers.

The created export file can be submitted for conversion to <https://www.ibanbicservice.nl/>. Once the file has been completed and checked (a day later), you can download this export file and read it in the FMS application.

To make use of this service, you must register yourself using the Chamber of Commerce number of your organisation. You can convert a maximum of 50 files without being charged a single cent. If you want to complete more files, costs will be charged.

***New BCF Plus module***

As of 1 October 2012, the VAT percentage is increased from 19% to 21%. If you make use of the VAT (Compensation Fund) check table, the VAT/discount code linked to the dimension combination will automatically be entered by FMS. As of this PTF, a second VAT/discount code and a period FROM can be included in the table. It allows you to indicate the use of a VAT/discount of 19% for transactions TO september and a VAT/discount of 21% for transactions FROM October onwards. This module must be purchased separately; it saves you a lot of routinely work.

The functionality of this module will be extended to include the most recent developments as regards the VAT to be reclaimed on mixed costs (in use with Dutch local authorities).

## **EXPLANATION ON CHANGES IN PTF027**

***Updates on user data***

As of this PTF, user data updates and Approval user data updates are registered; update reports can be printed. The former updates will be stored permanently.

These updates can be printed using the 'Print updates users' (S133-2) and 'Print updates users Approval' (S133-3) menu options. You can also display them via the maintain and display functionality. As a result, you will be able to determine which user is responsible for which change. In effect, you will be provided with a complete audit trail of your data.

***New menu option: update reports master files***

The settings for the various update reports in FMS have been located in one program, i.e. the 'Update reports master files' (A12-11) menu option. This menu option produces a report of the last serial numbers per file.

***FMS Online Approval: forwarding to multiple users***

As of this PTF, it is possible in FMS Online Approval to forward invoices to multiple users.

## EXPLANATION ON CHANGES IN PTF026

### **Print authorizations**

As of this PTF, all authorizations of a user (from a particular combination of administration and financial year) can be printed using the 'Print all authorizations user' option. This option has been included in the 'Maintain user authorization' menu option (S13-5).

Print authorizations of a user

|                       |                   |                                  |
|-----------------------|-------------------|----------------------------------|
| <b>Operation area</b> | <b>R81</b>        | <b>UNIT4 Consist B.V.</b>        |
| <b>Administration</b> | <b>FOAP</b>       | <b>FOAP: FMS Online Approval</b> |
| <b>User</b>           | <b>ACCOUNTANT</b> | <b>Accountant</b>                |

Print

Fin. year

|                             |                          |                       |
|-----------------------------|--------------------------|-----------------------|
| Authorization per component | <input type="checkbox"/> | <input type="radio"/> |
| Authorization to reconcile  | <input type="checkbox"/> | <input type="radio"/> |
| Authorization day book      | <input type="checkbox"/> | <input type="radio"/> |
| Authorization info set      | <input type="checkbox"/> | <input type="radio"/> |
| Authorization combination   | <input type="checkbox"/> | <input type="radio"/> |
| Authorization cumulative    | <input type="checkbox"/> | <input type="radio"/> |
| Authorization data type     | <input type="checkbox"/> | <input type="radio"/> |
| Authorization free summary  | <input type="checkbox"/> | <input type="radio"/> |
| Authorization master code   | <input type="checkbox"/> | <input type="radio"/> |
| Authorization component     | <input type="checkbox"/> | <input type="radio"/> |
| Authorization memo page     | <input type="checkbox"/> | <input type="radio"/> |

### **FMS Online Approval: Maintain route table invoice**

As of PTF025, authorized users are enabled to maintain the route table of an invoice themselves. In the 'Authorization for route table' field on the 'Maintain IC/LB user' screen (menu 1204-2) you can indicate for each user the actions he/she is allowed to perform.

A review of consultant and user reactions led us to the conclusion that the approval process in FMS differs considerably from that of FMS Online Approval. For this purpose, the authorization process as regards the maintenance of the route table in **FMS Online Approval** has been tightened (the authorization process in FMS remains unchanged).

- If you select the value 2 for the 'Authorization for route table' field, the budget holder will be allowed to add locations to the route (he/she can also add locations in a single step by adding another route table) and to edit the current location.
- If you select the value 5 for the 'Authorization for route table' field, the budget holder will be allowed to delete locations and route table and to edit the route table.

**Domestic payment orders (Payment orders in base currency)**

When maintaining the payment proposal (G13061-4), you are allowed to view the route table. This table is used to track which budget holders have approved the invoice.

| Display invce. location history |                         |                 |                  |                     |                  |                  |          |
|---------------------------------|-------------------------|-----------------|------------------|---------------------|------------------|------------------|----------|
|                                 |                         |                 |                  |                     |                  |                  | 25/01/12 |
|                                 |                         |                 |                  |                     |                  |                  | C_MP01   |
|                                 |                         |                 |                  |                     |                  |                  | 11:42:12 |
| Path info                       | Base/FC                 | Export          |                  |                     |                  |                  |          |
| EURO                            |                         |                 |                  |                     |                  |                  |          |
| C                               | 1                       | IBM Nederland   |                  |                     |                  | Amsterdam        |          |
| Invoice number                  | 201100222 IBM Nederland |                 |                  | Currency EURO       |                  |                  |          |
| Invoice amnt                    | 1.500,00                |                 |                  |                     |                  |                  |          |
| Ser.No<br>rec                   | User                    | Name            | Date<br>received | Date<br>attended to | Time<br>attended | Approver<br>User |          |
| 1                               | C_EB01                  | Emile Besseling | 3/01/12          | 3/01/12             | 11:57:04         | C_EB01           | Emi:     |
|                                 |                         |                 |                  |                     |                  |                  |          |
|                                 |                         |                 |                  |                     |                  |                  |          |

**Display updates on debtors/creditors bank data**

When maintaining and displaying the debtors/creditors master data (menu G1302), you can as of now consult the registered updates on the D/C bank data using the 'Display history updates' option. This option has been included in the Action menu.

**Adjust entries**

When adjusting entries via the 'Management information' menu, you can as of now change the day book in which the adjusting entries are stored. For instance, you can use a special day book for adjusting entries.

**FMS Online Approval**


As of this PTF, selections in the 'Invoices to be approved' and 'Approved' functionality can be based on values from the dimensions 2/3/4/5 in the invoice. These dimensions have been included in the columns as well. You can easily select the required invoices, provided there is a subledger which is linked to a dimension.

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## EXPLANATION ON CHANGES IN PTF025

### **Easy @ccess: New Basepack 4.2C3 and Zebra prints**

This PTF includes the delivery of the new 4.2C3 Basepack version. As of this PTF, all FMS list boxes can be provided with Zebra prints. As a result, the lines are alternately light and dark coloured. To enable this functionality, you must check the box labelled 'Zebra stripes in list boxes' in your personal settings  (Easy @ccess).

**You need to install this new 4.2C3 Baseback version to make use of PTF025 and to support Zebra prints.**

### **SEPA in FMS: Domestic payment orders**

As of this PTF, you are enabled to create SEPA payment files (XML Customer Credit Transfer Initiation message UNIFI) – “pain.001.001.03”) for the Dutch and Belgian market.

- The U format can be selected via menu G130110-1.
- This format can be selected via G130731-1, if the payment file is created using Telebanking.

### **Dimension descriptions**

As of this PTF, the description and abbreviated description of the dimensions can be printed on entry line level in the 'Print day book (journal) entries' report.

### **Update reports on route table and locations**

As of this PTF, you are also enabled to create update reports on the route codes of invoices in circulation. These reports can be consulted to determine who is responsible for the maintenance of the corresponding route; they also allow you to track who is responsible for which changes.

This can be done both on paper and on screen using the 'History updates' function button. This functionality can be initiated via the 'Update report route location' parameter.

### **Display updates on master data VAT/discount data**

When maintaining and displaying the VAT/discount data (G1102), you can henceforth view the recorded updates on the master data using the 'Display history updates' option from the Action menu.

### **File information – Telebanking payment orders summary**

As of this PTF, the administration code, description and required processing date will be printed on this summary.

### **Updates on debtor/creditor master data**

As of this PTF, you will be enabled to permanently store the updates on debtor/creditor master data. This functionality can be initiated via the 'Update report D/C/R' parameter from the menu A1203-1.

### **Display updates on debtor/creditor master data**

When maintaining and displaying the debtor/creditor master data (G1302), you can henceforth view the recorded updates on the master data using the 'Display history updates' option. This option has been included in the Action menu.

### **FMS Online Approval: Maintain route table invoice**

As of this PTF, FMS Online Approval users are authorized to maintain the circulation route table of an invoice. Authorization rights can be allocated to a user by using the 'Authorization for route table' parameter in the 'IC/LB components data for administration and financial year' menu (menu A1204-2).

**Edit route**

|                |          |                                      |
|----------------|----------|--------------------------------------|
| Invoice number | 40090    |                                      |
| Relation       | 500001   | Elektra BANK+GIR, Krimpen a/d IJssel |
| Invoice amount | 1.434,40 |                                      |
| Routecode      | FMSONTW  |                                      |

| Serial number            | User       | User name       | Location indication    | Received   | Agreed | Time agreed | User agreed | And/or | Group code |
|--------------------------|------------|-----------------|------------------------|------------|--------|-------------|-------------|--------|------------|
| <input type="checkbox"/> | 10 FMSTEMB | Emile Besseling | Received, not yet sent | 19-10-2011 |        |             |             |        |            |
| <input type="checkbox"/> | 20 FMSTJBL | Jelle Bleeker   | Not yet received       |            |        |             |             |        |            |

## EXPLANATION ON CHANGES IN PTF024

### Update reports on dimension 1 up to 5 and day book

As of this PTF, it is possible to register the updates on the dimensions 1 up to 5 and day books. These updates can be displayed and printed showing you the value before and after the update.

Display updates on dimensions

Report number

Account

Update Date  User  Marcel Posthumus

Update Time  Job

| Field name | Before update  | After update |
|------------|----------------|--------------|
| Naam       | test test test | test test    |

For this purpose, the 'Update dimensions' parameter has been included in the general administration data (menu A1201-4).

- If this parameter is set to D, you can print or display the updates on request. The update will then be removed from the update files of FMS (such as is the case with the update reports D/C/R).
- If this parameter is set to P, you can print or display the updates on request. The update will remain stored in the update files of FMS and can always be viewed (on screen or print-out), allowing you to locate, for example, the employee responsible for the update. This provides a complete audit trail for the auditor.

The enhanced menu options (Print update report) allow you to print consecutively numbered update reports on dimensions.



| Print update report dimensions |  | C_MP01 |
|--------------------------------|--|--------|
|--------------------------------|--|--------|

|                    |                      |  |   |
|--------------------|----------------------|--|---|
| Report number FROM | <input type="text"/> | First report no. to be printed               | 1 |
| Report number TO   | <input type="text"/> | Last issued report no                        | 2 |
| Account            | D4                   | <input type="text"/> TO <input type="text"/> |   |

### Check on entry of external invoice number

As of this PTF, it is possible to check whether the external invoice number has been filled in during the entry of incoming invoices (cf. D/C invoices and invoices in circulation).

This check is carried out at the entry and the processing phase. If the external invoice number has not been filled in, the invoice will be rejected. This check can be enabled using the A1203-1 menu (Set up administration data subledger DC').

## EXPLANATION ON CHANGES IN PTF023

### Master code authorization

As of PTF022, it is no longer possible to use the values BLANK, 1 and 2 for one master code in the 'Type of authorization' field. The blank value may not be used in combination with the values 1 & 2 in the specified ranges of a master code. You have to make a choice: you either assign the blank value to all records of a master code or you assign the value 1 or 2 to all records of a master code (see table below). A check will be carried out, when you leave the program.

| Master code      | FROM | TO  | Aut | Type of authorization |
|------------------|------|-----|-----|-----------------------|
| CC (Cost centre) | 21   | 30  | 1   | Only view             |
| CC               | 31   | 40  | 2   | Only edit             |
| CC               | 71   | 80  | 2   | Only edit             |
| CU (Cost unit)   | 111  | 130 |     | View & Edit           |
| CU               | 181  | 190 |     | View & Edit           |

As of PTF024, you are allowed to enter various ranges with an identical FROM dimension.

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## EXPLANATION ON CHANGES IN PTF022

### Changing field authorization on the 'Settings' screen in FMS Online Approval

These fields can also be maintained on the 'Maintain Approval user' screen (menu S13-1) in FMS.

The 10 'Date of absence' fields and the 'Date of absence FROM', 'Date of absence TO' and 'Substitute when absent' fields can only be changed in Online Approval, if:

- both the 'Use default settings' field on the 'Maintain Approval user' screen (menu S13-1) AND the 'Change own absence data' field on the 'General settings Online Approval' screen (menu A1111-1) have been checked, OR
- the 'Use default settings' field has NOT been checked, whereas the 'Change own absence data' field on the 'Maintain Approval user' screen (menu S13-1) has been checked.

If the 'Date of absence FROM' field is filled, you also have to enter the 'Substitute when absent' field.

The 'Receive mail on' and 'Email address' fields can only be changed, if:

- both the 'Use default settings' field on the 'Maintain Approval user' screen (menu S13-1) AND the 'Change own settings in OAP' field on the 'General settings Online Approval' screen (menu A1111-1) have been checked, OR
- the 'Use default settings' field has NOT been checked, whereas the 'Change own settings in OAP' field on the 'Maintain Approval user' screen (menu S13-1) has been checked.

The 'Display invoice image automatically' field can always be changed. If the 'Default' value has been assigned to this field in Online Approval, the value entered on the 'General settings Online Approval' screen will be used, irrespective of the value of the 'Use default settings' field.

***New fields added to the column selection in FMS Online Approval***

**The following fields have been included in the column selection of 'Invoices to be Approved':**

- Cost centre
- Cost unit
- Activity
- Performance
- Payment reference
- External invoice number
- Invoice description
- Voucher number
- Payment characteristic
- Group code
- Due date
- Sent to email address
- Forwarded to
- Forwarded to (name)
- Forwarded by
- Forwarded by (name)

**The following fields have been included in the column selection of 'Approved Invoices':**

- External invoice number
- Invoice description
- Voucher number
- Payment characteristic
- Due date

**The following fields have been included in the column selection of 'Forwarded Invoices':**

- Cost centre
- Cost unit
- Activity
- Performance
- Payment reference
- External invoice number
- Invoice description
- Voucher number
- Payment characteristic
- Group code
- Due date
- Forwarded by (name)

***G143-4/5 Change route table***

If you want to change the circulation route table of an invoice, you can add the contents of another circulation route table to an existing route table of an invoice. Use the Action menu (F10) to select the appropriate route table. The new locations will be appended after the existing locations of the invoice.

# EXPLANATION ON CHANGES IN PTF021

## SEPA in FMS: Domestic payment orders

As of this PTF, it is possible to create SEPA payment files (XML Customer Credit Transfer Initiation message UNIFI (ISO20024) – “pain.001.001.02”) for the Dutch and Belgian market. However, you are still enabled to create CLIEOP03 files.

C\_MP01
Edit

### General data on automatic payment

Storage medium FOLDER

Data communications library

Orders library for datacom

Folder/Library/Directory

File Folder/Library/Directory  (substitution sign = %)

Name/Number check

Creation test batch

Layout S UNIFI-CT pain.001.001.02

CLIEOP

Sender

Creation date

Creation date serial no  Job number

Status automatic payments  Medium serial number

For this, you can select the S value in the 'Layout' field on the 'General data on automatic payment' screen (see menu G130110-1). The SEPA format can be entered in the general data of the 'Telebanking' module.

C\_MP01
Edit

### Maintain bank data

Add
Delete

Bank code  Bank name

Address

City

Country

Giro bank

Account No

Currency  Euro

Balance  Can edit balance

IBAN  Bank Ic  Grouping Transactions

Automatic payment

max.amount  Telebanking

serial No  Last statement No.

Automatic collection

max.amount

serial No

| Fin year | Bank REK | Automatic payment DAG | Payments in hand REK | Automatic collec DAG | Collect in hand REK | Foreign payments DAG | Foreign paym in hand REK |
|----------|----------|-----------------------|----------------------|----------------------|---------------------|----------------------|--------------------------|
| 2002     | 1343     | ING                   | 2341                 |                      |                     |                      |                          |
| 2004     | 1343     | ING                   | 2341                 |                      |                     |                      |                          |
| 2005     | 1343     | ING                   | 2341                 |                      |                     |                      |                          |

When maintaining the bank data (menu G130108), you can select the transaction grouping property. By means of this property, you indicate the number of available payment information blocks, all of them linked to one or more transaction information blocks. This can differ from bank to bank. Please consult your bank for further information. By default, the MIXD (Mixed) value is used.

**Maintain payment proposal batch**
C\_MP01  
Add

---

**Indicator**      SEPA      SEPA payments

|             |                                     |                      |                      |      |                      |
|-------------|-------------------------------------|----------------------|----------------------|------|----------------------|
|             | from                                | to                   |                      | from | to                   |
| Debtor      | <input type="checkbox"/>            | <input type="text"/> | <input type="text"/> | CAT  | <input type="text"/> |
| Creditor    | <input checked="" type="checkbox"/> | <input type="text"/> | <input type="text"/> | BHP  | <input type="text"/> |
| Deb/crd     | <input type="checkbox"/>            | <input type="text"/> | <input type="text"/> | PRG  | <input type="text"/> |
| Search data |                                     | <input type="text"/> | <input type="text"/> | BDH  | <input type="text"/> |

Due date      01-01-1950      13-09-2010

|  |   |
|--|---|
| Meant for extern <span style="border: 1px solid #ccc; padding: 2px;">S</span> <span style="background-color: #4a7ebb; color: white; padding: 2px;">SEPA</span> | Exclude advance payment <input type="checkbox"/>      |
| Processing code <input type="checkbox"/>   | Summ. manual paym <input checked="" type="checkbox"/> |
| Currency <span style="border: 1px solid #ccc; padding: 2px;">EURO</span>   | Summary blocked <input checked="" type="checkbox"/>   |
| Selection code <input type="text"/>  |   |

Required proc.date     

Next processing date      13-09-2010

Sort order summary      1      Print summary cred/inv.

Remark

There still are deb/crd with bank acc.numbers which are not final.

When selecting the payments, you have to select the S (SEPA) value in the 'Meant for extern' field. In this case, it is verified whether an IBAN number and a BIC (Bank Identifier Code) have been entered in the creditor's master data. If not, the payment will be disapproved.

### SEPA in FMS: Foreign payment orders

**Maintain batch payment proposal**
C\_MP01  
Add

---

**Indicator**      SEPAWK      SEPA Payments Week

|             |                                     |   |   |      |                      |
|-------------|-------------------------------------|---|---|------|----------------------|
|             | from                                | to  |   | from | to                   |
| Creditor    | <input checked="" type="checkbox"/> | <input type="text"/>  | <input type="text"/>  | CAT  | <input type="text"/> |
| Deb/Cred    | <input type="checkbox"/>            | <input type="text"/>  | <input type="text"/>  | BHP  | <input type="text"/> |
| Search data |                                     | <input type="text"/>  | <input type="text"/>  | PRG  | <input type="text"/> |
| Due date    |                                     | <span style="border: 1px solid #ccc; padding: 2px;">01-01-1950</span> | <span style="border: 1px solid #ccc; padding: 2px;">13-09-2010</span> | BDH  | <input type="text"/> |

|  |  |
|--|--|
| Selection code <input type="text"/>      | Meant for extern <span style="border: 1px solid #ccc; padding: 2px;">S</span> <span style="background-color: #4a7ebb; color: white; padding: 2px;"></span> |
| Processing code <input type="checkbox"/> | Currency <span style="border: 1px solid #ccc; padding: 2px;">EURO</span>   |

|   |   |
|---|---|
| Summ. manual paym <input checked="" type="checkbox"/>   | Summary blocked <input checked="" type="checkbox"/> |
| By deb-crd/invce no <input checked="" type="checkbox"/> | By invce no/deb-crd <input type="checkbox"/>        |

When selecting the payments, you have to select the S (SEPA) value in the 'Meant for extern' field. In this case, it is verified whether an IBAN number and a BIC (Bank Identifier Code) have been entered in the creditor's master data. If not, the payment will be disapproved. In addition, the currency of the payment must be EURO.

The debtor/creditor must be located in a country participating in SEPA (SEPA includes, at any rate, the 15 countries which have the EURO as their legal currency. European countries which haven't adopted the EURO, are likewise invited to participate in SEPA. The banks of those countries may introduce SEPA standards and products so as to contribute to a uniform European payment market. The big EURO payment market includes 31 countries: the 27 European Union member states, plus Switzerland, Iceland, Liechtenstein and Norway.)

The SEPA file format can be set in the foreign bank data (menu G13062-14) of the 'Automatic Payments Foreign Currency' module. The existing formats can be used as usually.

| Maintain adm. bank/giro/cash AFCP |                 | C_MP01        |           |
|-----------------------------------|-----------------|---------------|-----------|
| Delete                            |                 | Edit BIC      |           |
| Bank code                         | ING             | ING Bank      |           |
| BIC                               | INGBNL2A        |               |           |
| Bank format                       |                 |               |           |
| MEDIUM DATA                       |                 |               |           |
| Dispatch method                   | FOLDER          | Last batch no | 2         |
| Folder/Library/Directory          | FMSFLR          |               |           |
| File name                         |                 |               |           |
| (substitution sign= %)            |                 |               |           |
| IMPLEMENTING BODY                 |                 |               |           |
| Name                              | ING Bank        | Section       | ABB       |
| Address                           | Blaak 40        |               |           |
| Postal code                       | 3000 AA         | City          | Rotterdam |
| PRINCIPAL                         |                 |               |           |
| Contact                           | Beelmans F.A.M. | Section       | PK        |
| Telephone                         | 030-6026735     | Extens        | 735       |
| Registr.no. Dutch Nat.Bank        |                 |               |           |

### SEPA in FMS: Automatic Collection

The SEPA XML message for automatic collections (XML Message for European Direct Debit Initiation) will be included in FMS later this year.

### Cumulative authorization

The cumulative authorization functionality has been further enhanced. It can be used in the following functions: management information, historical summary ledger, daybook entries, correlation summaries, reconciliation, periodic percentage calculations and free summaries.

You must use the A1208-6 menu to indicate for each user which cumulatives he/she is allowed to use. If you are working with user groups, you are also entitled to use the cumulatives of that particular user group.

### FMS Online Approval Calculate VAT

If the 'Amount base' field (#1Y3VA) in FMS Online Approval has **not** been included in the input screen, then the VAT will be recalculated each time the invoice amount is adapted.

## Master code authorization

When specifying the master code authorization, the value 'View & Edit' in the 'Type of authorization' field can no longer be used in conjunction with the '1: Only view' and '2: Only edit' values. The values 1 and 2 can still be used in combination with one another (see figure).

| Maintain master cd authorization |        |                  |             |     |                  |
|----------------------------------|--------|------------------|-------------|-----|------------------|
|                                  |        |                  |             |     | C_MP01<br>Edit   |
| Add                              |        |                  |             |     |                  |
| Component                        | 0100   | Ledger           |             |     |                  |
| Administration                   | ENSTR  | Fin.year 2002    |             |     |                  |
| User .....                       | C_MP01 | Marcel Posthumus |             |     |                  |
| Mast.cde                         | FROM   | TO-              | Description | Aut | Type of authoriz |
| RK                               | 1      | 3947             | Account     | 1   | Only view        |
| RK                               | 4000   | 4947             | Account     | 2   | Only edit        |

## EXPLANATION ON CHANGES IN PTF020

From this PTF a link can be established between FMS and CiVision Data Broker from PinkRocade Local Government. Using them separately to take FMS module name and address changes from the local town GBA taken over by one. FMS is recipient of the relevant names and addresses.

To establish the link between FMS and CiVision Data Broker the Unit4 Consist Broker (Web application) is used. These applications exchange messages based on the STUF standard.

This module must be installed and put into use be supervised by a consultant because of the many requirements.

## EXPLANATION ON CHANGES IN PTF019

### Coding – a compulsory feature

As of this PTF, you can indicate whether an invoice must be coded completely, before it can be passed on to the next location (user) for approval. This can be indicated when creating the circulation route table and the appertaining locations.


During the approval procedure, an error message will be displayed if the invoice has not been fully justified. The value of this parameter can be changed at any time.

### Display approval information when adding coding line

For each user you can indicate whether he/she – when adding the coding line - is allowed to view the approval information provided by the budget holders. If so, he/she (i.e. the user responsible for coding the invoice) will be enabled to easily request any entry instructions.

If several budget holders have added approval information, you can use the scroll bar to navigate through the information.

The approval information is, by default, not displayed. If you want to allow an approval user to view this information, you must assign the 'Yes' value to the 'Display approval information when coding' parameter on the 'Maintain Approval User' screen (menu S13-1).

The 'Approval information present' field (Online Approval) to be included in the column selection feature of this web application, allows you to indicate (by means of the  icon) for each invoice whether approval information has been provided.

### Approve bank account numbers: who has approved the invoice?

As of this PTF, you can see which user has approved certain (bank/giro) account numbers. This will be recorded separately. Users must be authorized to approve accounts.

By default, the new 'Approve bank account numbers' parameter is set to 'Not authorized'. This parameter for the '0200 Debtors/Creditors' component must be set to 'Yes' for users who need to approve bank account numbers (S13-5 Authorize users).

By means of the G1302-6 'Print definitive bank accounts' menu option, you can print a report of the users who recently approved a bank account. The report also shows the date and time of the approval process. In addition, as is usual, a record will be created for the posting report D/C/R ensuring the presence of a complete audit trail.



| Maintain component authorization |                         |         |        |                                |           |            |          |          |           |          | C_MPD1 |     |     |     |     |     |     |     |     |
|----------------------------------|-------------------------|---------|--------|--------------------------------|-----------|------------|----------|----------|-----------|----------|--------|-----|-----|-----|-----|-----|-----|-----|-----|
|                                  |                         |         |        |                                |           |            |          |          |           |          | Edit   |     |     |     |     |     |     |     |     |
| Add                              |                         |         |        |                                |           |            |          |          |           |          |        |     |     |     |     |     |     |     |     |
| Operation area                   |                         | R81     |        | Ontwikkelomgeving Release 8.1  |           |            |          |          |           |          |        |     |     |     |     |     |     |     |     |
| Administrat                      |                         | ENSTR   |        | Administratie ENSTR 01-01-1999 |           |            |          |          |           |          |        |     |     |     |     |     |     |     |     |
| User                             |                         | C_EB01  |        | Emile Besseling                |           |            |          |          |           |          |        |     |     |     |     |     |     |     |     |
| Component                        | Name                    | Ind grp | In put | Displ                          | Print pst | Print mast | Pro cess | Hold pst | Corr rect | Appr bnk | I 1    | N 2 | D 3 | T 4 | V 5 | I 6 | D 7 | U 8 | A 9 |
| 0100                             | Ledger                  | J       | J      | J                              | J         | J          | J        | N        | 1         |          | N      | N   | N   | N   | N   | N   | N   | N   | N   |
| 0200                             | Debtors / Creditors     | J       | J      | J                              | J         | J          | J        | N        |           | N        | N      | N   | N   | N   | N   | N   | N   | N   | N   |
| 0210                             | Telebanking             | J       | J      | J                              | J         | J          | J        | N        |           |          | N      | N   | N   | N   | N   | N   | N   | N   | N   |
| 0500                             | Invoices in circulation | J       | J      | J                              | J         | J          | J        | N        |           |          | N      | N   | N   | N   | N   | N   | N   | N   | N   |
| 0510                             | Liabilities             | J       | J      | J                              | J         | J          | J        | N        |           |          | N      | N   | N   | N   | N   | N   | N   | N   | N   |
| 0600                             | Liquidity forecast      | J       | J      | J                              | J         | J          | J        | N        |           |          | N      | N   | N   | N   | N   | N   | N   | N   | N   |
| 0700                             | Long term budget        | J       | J      | J                              | J         | J          | J        | N        |           |          | N      | N   | N   | N   | N   | N   | N   | N   | N   |
| 0710                             | Budget types            | J       | J      | J                              | J         | J          | J        | N        |           |          | N      | N   | N   | N   | N   | N   | N   | N   | N   |

The display functions enable you to see which user has approved which bank account and on which date/time.

### Periodic report D/C (VAT Listing)

When printing the periodic report D/C, you can use the 'Select only EC countries' parameter to indicate whether all countries must be selected or only those countries which are EC members.

On the second page of the selection screen you can select the relations with VAT numbers from EC countries. Relations with a Dutch VAT number or a blank VAT number are no longer selected. It concerns the countries:

|                         |                          |                     |
|-------------------------|--------------------------|---------------------|
| <b>AT</b> Austria       | <b>BE</b> Belgium        | <b>BG</b> Bulgaria  |
| <b>CY</b> Cyprus        | <b>CZ</b> Czech Republic | <b>DE</b> Germany   |
| <b>DK</b> Denmark       | <b>EE</b> Estonia        | <b>EL</b> Greece    |
| <b>ES</b> Spain         | <b>FI</b> Finland        | <b>FR</b> France    |
| <b>GB</b> Great Britain | <b>HU</b> Hungary        | <b>IE</b> Ireland   |
| <b>IT</b> Italy         | <b>LT</b> Lithuania      | <b>LU</b> Luxemburg |
| <b>LV</b> Latvia        | <b>MT</b> Malta          | <b>PL</b> Poland    |
| <b>PT</b> Portugal      | <b>RO</b> Rumania        | <b>SE</b> Sweden    |
| <b>SI</b> Slovenia      | <b>SK</b> Slovakia       |                     |

| Request periodic summ. D/C page 2/3 |  |
|-------------------------------------|--|
| <a href="#">Adopt to fixed data</a> |  |

|              |     |                     |
|--------------|-----|---------------------|
| Summary type | PDC | Periodic report D/C |
| Summary code | @E3 | VAT-Listing         |

| Selection                   | FROM                                | TO                   | Sort sequence        | Sub Total            |
|-----------------------------|-------------------------------------|----------------------|----------------------|----------------------|
| Basis                       | <input type="text"/>                | <input type="text"/> |                      |                      |
| Invoice date                | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Entry date                  | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Deb/Cred VAT number         | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Day book                    | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Account                     | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Cost centre                 | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Cost unit                   | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Activity                    | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Performance                 | <input type="text"/>                | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Current base currency (NLG) | <input checked="" type="checkbox"/> |                      |                      |                      |
| Select only EC countries    | <input type="checkbox"/>            |                      |                      |                      |

### Authorization on entry combinations

As of this PTF, it is possible to authorize users to make use of entry combinations. By default, all users have access to all entry combinations (the current situation). The authorization will become effective by activating the 'Authorization entry comb.' parameter (A1201-4, 2nd page).

The 'Work with authorization - Daybook entry combinations' menu (menu A1208-8) allows you to authorize users or user groups for entry combinations.

### Change entry combination in ledger posting

The 'Use entry combination' parameter (A1201-4, 2nd page) on application management level can affect the functionality of the entry combination. This functionality works as follows: if an entry combination is used, the contents of all fields will be retrieved from the entry combination; the ledger posting will be supplemented. However, if the user subsequently changes the entry combination, the dimensions won't be retrieved and supplemented again provided these fields have already been filled out in the posting. This parameter currently only affects the functionality of the entry combinations in FMS Online Approval.

Possible values of the 'Use entry combination' parameter:

- Blank – The current situation
- 1 – When changing the entry combination, the dimensions will be retrieved from the combination again; the existing dimensions will be overwritten.
- 2 - When changing the entry combination, all fields from the combination will be retrieved again; the existing values will be overwritten.

FMS (Sessie 001Z) | EMB - FMSTEMB - Emile Besseling Test

Maintain administration: Page 2

FMSTEMB  
Edit

**Administration** **V110**  
**Name administration** **QAE/V110 Omloop+Op, BTW=N**

Input control

|                               |                                     |                        |                          |
|-------------------------------|-------------------------------------|------------------------|--------------------------|
| Use input templates           | <input type="checkbox"/>            | Relational check       | <input type="checkbox"/> |
| Aut. display selection screen | <input type="checkbox"/>            | Relational check usage | <input type="checkbox"/> |
| Use adjustment entries        | <input checked="" type="checkbox"/> | Use entry combination  | 1                        |
| Authorization entry comb      | <input checked="" type="checkbox"/> |                        |                          |

Various

|                        |                                 |                           |                          |
|------------------------|---------------------------------|---------------------------|--------------------------|
| Numbers mask           | <input type="text" value="9-"/> | Ext. modules authorized   | <input type="checkbox"/> |
| Number of decimals     | <input type="text" value=""/>   | Converted into Euro       | J                        |
| Previous base currency | NLG                             | Start date euro conversio | 01-01-2002               |
| Job queue              | <input type="text" value=""/>   | Base currency             | EUR                      |

Statistics

|                         |        |                          |   |
|-------------------------|--------|--------------------------|---|
| Last ledger post. batch | 119    | No. of ledger summaries  | 0 |
| Last batch run number   | 100122 | Number of D/C summaries  | 0 |
| No. of processing jobs  | 0      | No. of invoices/payments | 0 |
| No. processing jobs def | 0      | Last external batch      | 0 |

OK Cancel Close

### Cumulative authorization

The cumulative authorization functionality has been further enhanced. It can be used in the following functions: management information, historical summary ledger, daybook entries, correlation summaries, reconciliation, periodic percentage calculations and free summaries.

You must use the A1208-6 menu to indicate for each user which cumulatives he/she is allowed to use. If you are working with user groups, you are also entitled to use the cumulatives of that particular user group.

### FMS Online Approval Calculate VAT

If the 'Amount base' field (#1Y3VA) in FMS Online Approval has **not** been included in the input screen, then the VAT will be recalculated each time the invoice amount is adapted.

### Master code authorization

The value 'Edit & View' can no longer be used in combination with the 'Only edit' and 'Only view' values of the 'Type of authorization' field when defining the master code authorization for the unique combination of component, administration and user.

## VAT modifications as of January 1, 2010

As of FMS Release 8.01 PTF017, you can define with the VAT/discount codes in the 'Performance ICP' whether something is a delivery (value: blank) or service (value: 1).

The screenshot shows a SAP dialog box titled "Maintain VAT/discount". The window title bar indicates "FMS (Sessie 000P) | XML08 - XML Electronische Aangifte B.V | 2009". The dialog has a header bar with "C\_EB01" and "Edit" buttons. Below the header, there are "Delete" and "Action menu" buttons. The main area contains the following fields:

- VAT/Discount Name:** SDEHDL (highlighted in red), with a sub-label "Germany, Sales, Services".
- VAT Percentage:** 19,00 (with a dropdown arrow).
- Percentage modifiable:**
- VAT code:** (empty field with a dropdown arrow).
- Performance ICP:** 1 (with a dropdown arrow).
- Calculation method:** (+/blank) (with a dropdown arrow).
- Clearing method:** (+/-/blank) (with a dropdown arrow).
- VAT/discount account:** 1541 (with a dropdown arrow).
- VAT/disc. contra account:** (empty field with a dropdown arrow).
- VAT/Discnt (deferred):** (empty field with a dropdown arrow).
- VAT not reclaimable - account:** (empty field with a dropdown arrow).
- VAT not reclaimable - percentage:** (empty field).

At the bottom of the dialog are three buttons: "OK", "Cancel", and "Close".

### Major changes

New principal rule: the customer of a service reports the VAT in his own country. Service providers submit an ICP (Intra-community Performances) statement. Goods suppliers monthly submit an ICP statement, if the turnover per quarter amounts to more than 100,000 Euro.

VAT return: The VAT return form doesn't change (only minor textual changes); the XML version of the electronic statement doesn't change either.

Entry Intra-community Supplies/Services: The Intra-community Supplies report is replaced by the Intra-community Performances report. This report distinguishes between supplies and services for each customer's VAT identification number. In addition, the XML file has been adapted to satisfy the new 2010 requirements of the tax authorities.

A distinction can be made between supplies and services in the columns of the periodic D/C summary (PDC @E3 VAT Listing), by means of column definitions to be created (menu G19-8).

## ONLINE APPROVAL ENHANCEMENTS

In various PTFs a considerable number of enhancements have been made to the FMS Online Approval program, based on the wishes and reactions of customers and consultants. These can be summarized as follows:

### FMS Online Approval Release 8.01 PTF016

#### *Parallel Approval*

As of this PTF, you can indicate in a route table that an invoice must be simultaneously offered for approval to certain locations (users).

| Seq. no route | Locat    | Name          | Amount from | Group code | Group relat |
|---------------|----------|---------------|-------------|------------|-------------|
| 10            | BUDGET   | Budgethouders | N 0,00      | PURCH      | 1*AN        |
| 20            | BUDGET01 | Budgethouder  | N 0,00      | PURCH      | 1*AN        |
| 30            | C_JB02   | Jelle Bleeker | N 0,00      |            |             |

As is apparent from the above screen shot, the corresponding invoice will be simultaneously offered for approval to the BUDGET and BUDGET01 locations. For this, you must enter the same group code (to be defined by yourself) at both locations. In this case, you also have to specify a logical relation.

Once the invoice has been approved by both users linked to these locations, it will be offered for approval to the C\_JB02 location.

There are two possible group relations (you cannot include a combination of \*AND & \*OR relations in the same group):

- \*AND = all locations (users) belonging to the same group must approve the corresponding invoice(s)
- \*OR = one of the locations (users) belonging to the same group must approve the corresponding invoice(s). The route table history file allows you to view the locations responsible for the approval process and the time on which the corresponding invoice has been approved.

***Pass on to External***

As of this PTF, you can pass on an invoice to an internet mail address. For this, you must click the 'Pass on to External' button. Subsequently, you can enter the To, CC and BCC email addresses. If an invoice image is available, you can mail it as an attachment. In order to activate this functionality, you have to include 2 additional parameters in the configuration properties at the installation of the *FMS Online Approval PTF18* war on the web server, viz.

- email\_smtp\_host = IP address of the mail server
- email\_smtp\_port = port of the mail server

In addition, you must have installed the new web viewer (the 2.6 version) on the web server.

**FMS Online Approval Release 8.01 PTF015*****Field authorization on 'User settings' screen***

The appropriate fields can also be maintained 'Maintain Approval User' screen (menu S13-1) in FMS.

The 10 'Date of absence' fields on the 'Maintain Approval User' screen (menu S13-1) can be changed by all FMS Online Approval users. This also applies to the 'Date of absence FROM', 'TO' and 'Substitute when absent' fields. If the 'Date of absence FROM' field is filled in, you will also have to provide a value for the 'Substitute when absent' field.

The following fields:

- Display invoice image automatically
- Send e-mail on
- E-mail address

can only be changed, if:

- the J (Yes) value has been assigned to the 'Change own settings in OAP' field on the 'General Settings Online Approval' screen (menu A1111-1), OR
- the N (No) value has been assigned to the 'Use default settings' field on the 'Maintain Approval User' screen (menu S13-1) AND the J (Yes) value has been assigned to the 'Change own settings in OAP' field (menu S13-1).

***Sending mail for invoices to be reconciled in the Online Approval module***

The mailagent verifies whether mail must be triggered, based on the mailagent master data (menu A1111-2). If, as has been entered with the mailagent master data, on a particular day the mailagent is not invoked, then no mail will be sent to the Online Approval users responsible for the reconciliation of invoices.

If the mailagent is invoked, then an e-mail will be sent to the corresponding user as soon as invoices have to be reconciled. To facilitate all this, you have to specify a number of parameter settings (see below).

In order for the users to receive mail, you have to provide the below-mentioned fields with the following values (there are two options):

- Use default settings (of a particular user) = No

In order to receive mail, the 'Yes' value must be assigned to the 'Send e-mail for invoices to be reconciled' field on the 'Maintain Approval User' screen (menu S13-1).

If the 'Yes' value has been assigned to the 'Change own settings in OAP' field on the 'Maintain Approval User' screen (menu S13-1), then it will be verified whether mail must be sent on the indicated days. This can be arranged on the 'Maintain Approval User' screen in FMS or on the 'User settings' screen in Online Approval. Further, it will be checked whether the user is absent, as is indicated on the same screen.

- Use default settings (of a particular user) = Yes

In order to receive mail, the 'Yes' value must be assigned to the 'Send e-mail for invoices to be reconciled' field on the 'General settings Online Approval' screen (menu A1111-1).

If the 'Yes' value has been assigned to the 'Change own settings in OAP' field on application management level (menu A1111-1), then it will be verified whether mail must be sent on the indicated days. This can be arranged on the 'Maintain Approval User' screen in FMS or on the 'User settings' screen in Online Approval. Further, it will be checked whether the user is absent, as is indicated on the same screen.

#### ***Substitute – invoices another location***

In order to allow for the direct recognition of invoices of another location (in case a substitute has been provided), they will be displayed in another colour.

#### ***View liabilities***

The details of a liability can be viewed when coding invoice lines by means of selecting a liability.

#### ***Direct transfer linked dimensions***

When inputting coding lines, the fixed dimensions were directly transferred from FMS relieving the budget holder from the task of having to select them. In case of fixed dimensions, the 'Output' field is created.

#### ***Display details coding line***

A function has been enhanced to display the details of a coding line.

#### ***Date and time – maintain coding line***

The date, time and workstation concerning the maintenance of the coding line can be displayed.

### **FMS Online Approval Release 8.01 PTF014**

As of now, the amount incl. VAT can be calculated by FMS Online Approval by entering the amount excl. VAT and the VAT percentage. For this procedure, two calculation fields have been added to the input screen: #DDMPC = VAT percentage (calculation field) and #DI8VA = Net amount (calculation field). The calculated amount is transferred to the amount field.



### **FMS Online Approval Release 8.01 PTF013**

#### ***A budget holder is enabled to code***

The user to whom the invoice has been submitted, is allowed to add or change cost lines. For this, he has to work with FMS authorizations that are available to the person who has passed the invoice to the user. This can be set up with the 'Allow for coding when submitting invoices' parameter in the general master data of FMS Online Approval (menu A1111-1).

**Approve or reject submitted invoices**

Instead of selecting the 'Settle/Return' option for a submitted invoice, a budget holder can also approve or reject the invoice on the 'Submitted invoices' screen. The person who has submitted the invoices, can speed up the invoice settlement process as he only has to view the rejected invoices.

For this, he can make use of the thumb up (approved)  and thumb down (rejected)  symbols.

**Default route for creditor**

As of PTF012, you can enter a default route for the creditor in the debtor/creditor master data of FMS. When posting the IC invoice, this route will then be placed in the 'Route' field of the invoice. If desired, this field can be emptied; however, you can also select another route. When posting IC invoices, you can use the 'Confirm invoice with input' parameter to indicate whether you want FMS to complete the invoice details on the input screen. After a visual check, you can save the invoice using the <Enter> button.



**Amount in route table**

The 'Route Location' file has been extended with the 'Amount from' field. This field can be filled out for each user in the route. If the route is linked to an invoice, it will be verified for each invoice whether the amount of the invoice is greater than the 'Amount from'. If so, then the corresponding user will be included in the 'Route table Invoice' file. If not, this user will be skipped.

**Substitute in 'Own settings'**

A budget holder can enter his substitute on the 'My settings' screen of FMS Online Approval. This substitute is not at all associated with the entered substitute in FMS. When the budget holder in FMS Online Approval has indicated that he is absent on particular days, the mail addressed to him will be forwarded to his substitute. The substitute is working with authorizations (e.g. master code authorization) of the person by whom he was appointed. This PTF enables a budget holder to indicate on the 'My settings' screen whether the invoice image must be displayed automatically.

**Status 'Wait for'**

The 'Wait for' option allows you to temporarily suspend the process of sending e-mail messages concerning the corresponding invoice. However, the invoice can still be viewed by the budget holder. In order to effectuate this process, a valid reason must be entered. This can be selected from a file listing all kinds of wait for reasons. You also have the option of entering text including a reason. This text can be retrieved by clicking the  icon. The  icon indicates the location of the suspended invoices, i.e. invoices that are awaiting action. This can be viewed by the budget holder. The FMS application also contains a feature which allows you to recognize suspended invoices and to retrieve the reason and user-defined text.

**Reconcile**

As of this PTF, it is possible to enter user-defined text when approving an invoice. When logged in to the FMS application, you will notice that text has been entered for this invoice; this text can be retrieved.

**Apply filter on various statuses**

In FMS Online Approval you can filter the invoices to be displayed on various statuses (e.g. Still to be coded, Forwarded, Delay).



## PTF LIST

In the list below you will find all improvement suggestions that have been solved for the corresponding PTF.

### PTF034

**15 AUGUST 2013**

| Menu option | Number | Description  |
|-------------|--------|--|
| G142        | 35260  | Since FMS Release 8:01 PTF032 the liability number in management information was not longer displayed when displaying the booking. This is adjusted. An automatic repairprogram fills the number again.                          |
| Easy @ccess | 35261  | When using E @ in maintaining the collection proposal the last positions of the amount were cut off. The last position of the direct debet indicator also fell away in approving and printing the collection proposal under E @. |

### PTF033

**18 JULY 2013**

| Menu option | Number | Description  |
|-------------|--------|--|
| G13061-2    | 34189  | If a domestic payment proposal was labeled 'intended for SEPA' while an IBAN and a BIC code were entered for the corresponding creditor, then the open item was erroneously included in the manual payment proposal containing the error code USR2284 - No bank/postal giro number found for this debtor/creditor serial no. |
| G1303-1     | 34844  | The check for double use of the external invoice number did not function properly.   |
| A152-1      | 34851  | The 'Deb/Crd ebilling' and 'Send code' fields were missing in the external D/C master data.  |
| API         | 34852  | The debtor/creditor email address was erroneously emptied, when the API EKTUXFR or EKZIXFR was used.   |
| G1311-4     | 34854  | A summary was not created using the 'Standard summary open items' functionality.   |
| API         | 34856  | The API EKADXFR (Retrieve B/Pg/C externally) did not function properly after the installation of PTF032.   |

### PTF032

**26 APRIL 2013**

| Menu option              | Number | Description  |
|--------------------------|--------|--|
| G130733                  | 32698  | The description information provided by the Dutch BNG, was not entirely read.  |
| FMS Input of Liabilities | 33467  | If more liabilities in FMS Input of Liabilities were selected for processing and mailing, some of them were processed twice.   |
| A15-7                    | 33313  | The IBAN BIC Conversion feature has been improved.   |
| FMS Input of Liabilities | 33055  | After sending a liability, a window appears allowing you to send an email. The label of the CC field on this window was replaced by 'Calculation column'.                |
| FMS Online Approval      | 31535  | An icon was not displayed, when displaying approval information at coding level.   |
| FMS Online Approval      | 31697  | An error message was shown, when displaying an invoice line related to a ledger account of an alternative administration.  |
| G1310-2                  | 32046  | The PageDown key did not always function properly, as a result of which the export process was not effective. The pages are exported twice.                              |
| G1310-2                  | 31953  | The 'Amount Frozen account' field on the 'Supplementary invoice data' screen has been filled with zeros.   |
| G1310-2                  | 32689  | If the 'More administrations' parameter of the 'Request Open Items' function has been checked, open item images cannot be displayed.                                     |
| FMS Online Approval      | 32833  | When activating the OnBase Viewer, the settings – the window position and size – were not applied.   |
| G1310-2                  | 33118  | The FMSR920 program allows you to view the open items of a debtor/creditor using option 8. An empty screen was occasionally displayed, if the screen code was not known. |
| G1310-2                  | 33117  | The column headers were shifted out of position in the 'Select open item' program.   |
| G13061-5                 | 32218  | When displaying the payment proposal, the blocked items were erroneously displayed as well. In fact, only the items to be settled must be displayed.                     |
| FMS Online Approval      | 32490  | An error message was displayed, if a time between 00:00 (midnight) and 01:00 was indicated on the information line.  |
| G1310-2                  | 32817  | The image of outgoing invoices from the FAK7 application was not displayed, if the 'File management' module was not active.  |

| Menu option | Number | Description   |
|-------------|--------|---|
| G143-5      | 31960  | For invoice batch type '145 ' the status of the bill was set wrongly from 55 to 30 put when changing the route table. This could mean that the costs bookings were processed again. If you enter invoices in circulation with batch type '145 '(invoice register in circulation) works please contact the Service Desk to check for this. |
| G142        | 32097  | Control built in to FO Invoices. Without a daybook record financial transactions for the financial year are rejected..  |
| G1310-2     | 501778 | Option '12: Approval info "was not shown in display information outstanding items.  |
| A11-11      | 501780 | During the absence of a user, the mail will be sent to the substitute. It is not necessary anymore that the field "Change own absence data" should be set on 'Yes'  |

**PTF030****5 DECEMBER 2012**

| Menu option           | Number            | Description   |
|-----------------------|-------------------|---|
| FMS Online Approval   | 500287/<br>501484 | A user still received mail, even though it is indicated in the default settings that he/she won't receive any mail at all.  |
| FMS Online Approval   | 501610/<br>501582 | The sort sequence in the route table differed from the one used in FMS when displaying the approval route.  |
| G13071                | 501543            | When creating payment orders in FMS, the correct date was not entered for the required processing date.   |
| S13-9                 | 501590            | The 'Copy from other menu' option (F10) was not visible on the screen.  |
| G13073                | 501593            | The payment matching performance for the German bank has drastically improved.  |
| FMS Online Approval   | 501603            | When you clicked the 'Image present' icon, the invoice was opened, though the selected line/invoice was not bluish.   |
| G142-4                | 501604            | When updating the route table for an invoice with batch type 145, the status 30 (Closed, still in circulation) was erroneously converted into 55 (Processed, still in circulation). |
| FMS Online Approval   | 501606            | As of this PTF, the discount code is also visible in the invoice details of FMS Online Approval.  |
| FMS Input liabilities | 501734            | The master code authorization could not be checked properly, after switching a financial year.  |



**PTF029****22 OCTOBER 2012**

| Menu option | Number | Description  |
|-------------|--------|--|
| A13-4       | 501638 | Not all records were transferred to the new financial year during the year-end of the master code authorization.   |
| G18-1       | 501618 | When displaying the liability details, the screen was not properly displayed (various lines).  |
| A14-2       | 501547 | No record was created for the new administration in the 'Update reports master files' file, when copying an administration using the menu option A14-2 (Only D/C). |

**PTF028****31 AUGUST 2012**

| Menu option         | Number | Description  |
|---------------------|--------|--|
| FMS Online Approval | 500396 | Amounts in charts are formatted.   |
| G18-1               | 501041 | Page numbering was not used in an appropriate way, when exporting via Easy @ccess.   |
| G130511-4           | 501185 | The 'Alternative fin.year <-> invoice' option in the 'Fin.year transit.posting' field did not function properly.   |
| FMS Online Approval | 501326 | Approved: Error message appeared when closing an invoice.  |
| Easy @ccess         | 501331 | The 'Check for double voucher number OI' parameter was mentioned twice on the Easy @ccess screen of the 'Maintain Adm. D/C general data' function.   |
| G121                | 501340 | The dimension updates were not displayed, when displaying dimensions.  |
| G1304-1             | 501352 | The cursor positioning has been improved in the 'Bank balance new' field.  |
| G13061-2            | 501404 | When requesting a SEPA payment proposal, the invoices were erroneously selected provided the debtor/creditor master data did not contain a BIC and IBAN number, but a giro account number instead. |
| G130733-1           | 501417 | The contra-entry was not properly created, when writing off a remaining amount using a ledger posting in the 'Telebanking' module. The dimensions were lacking.                                    |
| G1303-1             | 501422 | No updates were created for a master data update report, if a debtor/creditor was created at the entry of a debtor/creditor invoice or an invoice in circulation.                                  |

| Menu option | Number | Description  |
|-------------|--------|--|
| G142-1/API  | 501424 | Invoices without due date could be circulated. However, this due date feature is required for reference by budget holders/locations. |
| G130733-1   | 501453 | One position of the payment reference was truncated, when reading an ING IPB daily statement.  |
| S132-2      | 500061 | As of this PTF, you can view a list of users for whom a substitute has been defined.   |
| A1208-4     | 501454 | The master code was not printed on the 'Master code authorization' summary.  |
| G12101      | 501471 | A total account summary FROM period 0 TO 0 could not be printed.   |
| G1311-1/2   | 501480 | If the civil service number had not been entered, then the house number was printed on the D/C master data summary.                  |

**PTF027****28 MARCH 2012**

| Menu option         | Number | Description   |
|---------------------|--------|---|
| FMS Online Approval | 501183 | Selection features related to dimensions 2/3/4/5 in the open items have been added to the chart/diagram functionality.  |
| FMS Online Approval | 501277 | An invoice can be forwarded to more users in order to retrieve assessment information.  |
| Help support        | 401337 | Help texts have been improved and extended.   |
| FMS Online Approval | 501188 | As of this PTF, the FMSMIMGVW key program is invoked with the document ID (30 characters in length).  |
| A15-5               | 501144 | As of now, an XML audit file can be created, if there are more than 10 million postings a year.   |
| G13-1               | 501259 | The API EKT5XFR (Retrieve debtors/creditors + bank data externally) erroneously yielded the USR0456 return code.  |
| G13061-5            | 501134 | When approving a domestic payment proposal (i.e. payment proposal base currency), you can – from now on – consult the details of the open item selected for the payment. You also have access to the document and route to be followed. |
| G12-1/4/7           | 501164 | When searching for a voucher number in Easy @ccess, this number was formatted as a date.  |

| Menu option | Number | Description   |
|-------------|--------|---|
| G18         | 501221 | When adjusting entries in the Easy @ccess interface, the day book could not be overwritten. |
| A15-6       |        | The support for the "Makelaar" has been improved.   |

**PTF026****24 JANUARY 2012**

| Menu option         | Number | Description  |
|---------------------|--------|--|
| FMS Online Approval | 500493 | When the FMS Online Approval application detects an error in an entry line, the cursor will from now on be placed in the error field.  |
| G13071              | 500626 | When creating payment orders, the entered factoring company was disregarded.   |
| G18-1               | 500674 | Adjusting entries could not be properly excluded, if the actual entries were requested using the 'Period balances' option.   |
| G142-8/9/10         | 500705 | There was no component authorization check in these menu options.  |
| FMS Online Approval | 500706 | As of this PTF, the users will be prompted for a confirmation when deleting an entry line.   |
| G142-11             | 500708 | When aggregating invoices, the name of the coder (the user responsible for coding the invoices) was erroneously changed to that of the user who initiated this procedure. This has been rectified. |
| G1311-6             | 500718 | Additional total columns added to the aging list.  |
| G18-1               | 500861 | You can also change the day book when an adjustment is entered in the 'Management information' menu.   |
| FMS Online Approval | 500863 | As of this PTF, selections can be based on values from the dimensions 2/3/4/5, provided there is a subledger which is linked to a dimension.   |
| G1302-1             | 500937 | When adding and/or changing a debtor, creditor or client relation, all available reports were printed. To this end, the 'Postings report D/C/R' parameter was set to 'Yes'.                        |
| G123                | 501101 | It was not possible to use an individual field with verified input in combination with an individual field without verified input.   |

**PTF025****21 OCTOBER 2011**

| Menu option               | Number  | Description  |
|---------------------------|---------|--|
| Easy @ccess               | Various | The cursor was not positioned on the first input field of a number of screens. This has been adapted.  |
| FMS Online Approval       | 500034  | When a user is no longer an Online Approval user, gebruiker meer is, mail could not be forwarded.  |
| FMS Online Approval       | 500365  | When forwarding an invoice in FMS Online Approval using the 'Forward externally' button, the invoice image will henceforth be included as an enclosure in the PDF document.                                    |
| G1311-6                   | 500414  | If an aging list is printed retrospectively, it will have to include the reconciled items. The items falling outside the selection criteria, were printed with zero lines. As of now, these are suppressed..   |
| G18-1                     | 500419  | The batch process of 'Adjusting entries' has been improved.  |
| G1304-1                   | 500472  | The balance was no longer visible in Easy @ccess, when entering payments interactively.  |
| G123-1<br>G142<br>G1303-1 | 500479  | If use was made of the entry date check, the informative message could occasionally not be ignored when inputting a date.  |
| G123-1                    | 500480  | If at the input stage a message appeared stating that the combination did not satisfy the relational check, the line number of the conflicting relational check was not properly displayed.                    |
| G14                       | 500481  | The printed circulation route table only contained 12 of the 20 available positions of the external invoice number.  |
| G130732-2                 | 500543  | As of this PTF, the company name and required processing date are also printed on the cover page of the File information – Telebanking payment orders.   |
| G143-5                    | 500547  | When forwarding an invoice using the <F17> key, the sequence numbering of the receipts was not properly formatted in case of an *OR relationship.  |
| G154                      | 500623  | If the master code authorization had been set up for the screen information of liabilities, the liabilities would be displayed provided the user had been authorized to view/consult and edit the liabilities. |
| G1311-4                   | 500720  | The 'OI entry date' field was not properly formatted, when exporting data to folder. The result could not be used in Excel formulas.   |



| Menu option | Number | Description  |
|-------------|--------|--|
| G1203/G1303 | 500790 | When many relational check lines had been defined, it negatively affected the processing time of large batches. This has been considerably improved. |

**PTF024****17 JUNE 2011**

| Menu option         | Number | Description   |
|---------------------|--------|---|
| G1302-1             | 500200 | The key programs from the FMSRIBGK and FMSRIBGK2 UPIs resulted in an error message.   |
| Easy @ccess         |        | The Easy @ccess did not respond anymore, when reaching the maximum number of favorites.   |
| Easy @ccess         | 402559 | When exporting postings from Management information (via Easy @ccess), the page numbering did not adjust itself.  |
| Easy @ccess         | 500129 | The 'Route code' and 'Current location' column headers were interchanged incorrectly on the FOIZDFR screen.   |
| API                 | 500350 | The EKCCXFR API is adapted, as a result of which the E8GQSS field will be adapted as well, when the open item is blocked for payment/collection.  |
| FMS Online Approval | 500292 | For a certain employee the invoices of another user were displayed in the 'Chart' module.   |
| A13-7               | 500297 | As of now, a message will be displayed when the reconciliation sets are blocked. This accounts for the 'Year-end processing for not reconciled entries' menu option.                        |
| FMS Online Approval | 500342 | The 'Chart' session was interrupted, when there were more than 50 users.  |
| G13061-10           | 500226 | The description information (external invoice number, etc.) was not included in the payment, when refunding the amounts overpaid of debtors using the 'Automatic domestic payments' module. |
| G143-4              | 500247 | When selecting another table, the 1st location did not obtain status 1 (The invoice has been at this location).   |
| FMS Online Approval | 500131 | The sequence of the route was not properly displayed.   |
| FMS Online Approval | 500299 | If codings were entered in lowercase, an error message was displayed. As of now, lowercase characters are converted to uppercase characters.  |
| FMS Online Approval | 500248 | The CMS/PRS data specified in the posting combination, were not entered in the coding screen.   |

| Menu option         | Number  | Description   |
|---------------------|---------|---|
| G1303-1/G142        | 500142  | As of this PTF, you can require the 'External invoice number' field to be entered in case of incoming invoices.   |
| FMS Online Approval | 500140  | The dimensions 2, 3, 4 and 5 are no longer visible, when they are blocked.  |
| G145-2              | 500221  | No selection was carried out, when a route code was entered.  |
| FMS Online Approval | 500083  | Invoices selected for deletion were disregarded, when an e-mail was sent stating that there were invoices to be approved.   |
| G14                 | 5001540 | The 'Processing status' field was not displayed on the FOX7DFR screen. To bring this field into view, you had to drag a split bar to the desired location.  |
| FMS Online Approval | 500354  | The approval procedure did not function properly, if the approver, i.e. employee responsible for approving invoices, occurred twice as a location in the corresponding route table of the invoice.              |
| FMS Online Approval | 500348  | If the substitute user keyed in a dimension code at the coding procedure, the 'No master code authorization' was erroneously displayed after pressing the TAB key despite the transfer of authorization rights. |
| FMS Online Approval | 500132  | The previous location has been included as column to be selected in the 'Invoices still to be approved' screen. The 'External invoice number' field has been included in the 'Invoice detail info' screen.      |
| Easy @ccess         | 500035  | When exporting debtor/creditor master data, the 'C-of-C number' and 'DB/CR VAT number' columns were not included in the export program.   |

**PTF023****1 MARCH 2011**

| Menu option | Number | Description   |
|-------------|--------|---|
| G17         | 400918 | The 'Correct postings' field was not displayed on the processing screen of the Long-term budget batches.  |
| G13073-3    | 401012 | Bank account numbers can only be added for an existing debtor/creditor.   |
| A14-1       | 402417 | The master code authorization was not copied when copying an administration/financial year.   |
| G1302-1     | 402560 | When duplicating a debtor/creditor from another administration, the 'User is not authorized for the use of this debtor/creditor' message was erroneously displayed. |

| Menu option | Number | Description  |
|-------------|--------|--|
| G1308-2     | 402561 | As of PTF022, fewer items were selected for automatic collection.  |
| A1208-1     | 402939 | The component authorization program erroneously verified whether the user was entitled to enter data upon changing his master code authorization rights.   |
| G123        | 402990 | If it was specified for an account that use can be made of individual fields, no individual posting was created.   |
| G143-5      | 500025 | The function buttons of the 'Change route table' function have been formatted again.   |
| G18-1       | 500029 | The year segment was erroneously not displayed in the header of column 4 ff. (Easy @ccess).  |
| A1208-1     | 500034 | Master code authorization improvements, see separate explanation.  |
| G143-5      | 500069 | The serial numbers for receipts were not properly allocated, if a user was added to the route of an invoice using the 'Maintain route table' function and the corresponding invoice was forwarded. |
| A156        | 500120 | Improvements to the StUF-link program of FMS (StUF = Default Interchange Format).  |
| G14         | 500110 | When using <F18>, not all routes were copied, if an error occurred due to entering invalid group codes.  |

**PTF022****16 DECEMBER 2010**

| Menu option | Number | Description   |
|-------------|--------|---|
| G1411       | 401294 | The following error message purporting that the 'Group code' field must be defined in the 'Maintain Route table' function erroneously appeared.                                 |
| G143-4/5    | 400422 | When changing circulation route tables, the contents of another circulation route table can be added to the route table of an invoice.  |
| G1302-6     | 401898 | The bank account and postal account numbers overlapped each other, when printed on the definitive bank account numbers summary.   |
| G1305-1     | 402012 | When writing off small amounts, you can indicate whether you want to write off the paid amount higher than the invoice amount or the paid amount lower than the invoice amount. |

| Menu option         | Number                       | Description   |
|---------------------|------------------------------|---|
| FMS Online Approval | 221529                       | If a user is not allowed to modify his own settings in Online Approval (see the general parameter settings), he should not be able to set up a substitute approver. |
| FMS Online Approval | 400431                       | When forwarding invoices you can only select users who have been authorized to the operation area used for storing the invoices.                                    |
| FMS Online Approval | 221579/<br>221481            | The 'Approved' function did not allow you to select by invoice date. This function has been adapted.  |
| FMS Online Approval | 221558                       | The 'General Security Error' error message has been adapted to 'Password may not begin with a number'.  |
| A154                | 400510                       | The individual fields were not updated in the BI balance file (BIOYREP) at the processing of ledger postings.   |
| G121-11             | 401209                       | When creating an entry combination, the responsible user was not automatically authorized.  |
| A1208               | 401284                       | When deleting an entry combination, the corresponding authorization, if any, was not removed.   |
| A1208               | 400868                       | The authorization details of the entry combination were not transferred to the new year at the year-end procedure.  |
| G1302               | 221631                       | The lines were double printed on the Debtor/Creditor & Debtor/Creditor BGC postings report, obscuring the contents.   |
| A1209-4             | 216190                       | The authorization memo pages summary did not produce the master code for which these master codes were entered.   |
| A14-7               | 401533                       | Undeletable IC batches could not be converted into deletable batches.   |
| FMS Online Approval | 401609                       | Invoices could not be forwarded externally, if the description of the URL viewer from the FMS settings did not end with servlet/CMServlet.                          |
| G143-5              | 221644                       | The search limit for the 'Maintain Route table' can be adjusted.  |
| FMS Online Approval | 400536/<br>220609/<br>221565 | The number of columns to be selected has been increased in both the 'Invoices to be Approved' and 'Approved' functionality.   |
| A1208               | 400530                       | As of this PTF, the master code authorization summary will be executed as a batch job.  |
| FMS Online Approval | 401338                       | If the 'Approved' menu lists more than 1,000 invoices, a message will henceforth be displayed prompting you to adapt the selection.                                 |

| Menu option           | Number | Description  |
|-----------------------|--------|--|
| G1411-1               | 221684 | You could only include IC users in the circulation route table who were listed as locations invoices in circulation.                       |
| G130601/10            | 221524 | Under certain circumstances, a part of the description of the previous item was erroneously reiterated when collecting automatic payments. |
| G154-3                | 221533 | The 'Description' field could not be used as an input field on the 'Display liabilities' screen (Management information).                  |
| G1310-2               | 221677 | The 'Telephone' field was not displayed on the 'Display payment data' screen.  |
| FMS Input Liabilities | 220783 | Displaying a liability from the history erroneously resulted in an error message.  |
| G1302-2               | 402102 | The Civil Service Number was not exported through E@ in the 'Display debtor/creditor data' function.                                       |
| FMS Data warehouse    | 402094 | The Civil Service Number was lacking in the debtor/creditor data of the data warehouse.  |

**PTF021****9 NOVEMBER 2010**

| Menu option         | Number | Description   |
|---------------------|--------|---|
| G13-11              | 215150 | As of this PTF, the debtor/creditor number can also be printed on the detail line of the invoice in the 'comprehensive summary of open items'.  |
| G146                | 215151 | As of this PTF, the date received is also printed on the fixed overviews of the 'Invoices in circulation' module.                               |
| G142-1/4            | 215275 | When entering invoices in circulation, the active liabilities will be displayed if these are selected by order form number.                     |
| G121                | 216924 | As of this PTF, you can duplicate dimension 2 up to and including 5 and day books from another administration and financial year.               |
| FMS Online Approval | 221308 | The ordinary user messages of FMS Online Approval also ended up in the error log file of Websphere. As of this PTF, this is no longer the case. |
| G18-1/G12-7         | 221377 | The cumulative authorization functionality has been applied to the management information and free summaries functions.                         |

| Menu option         | Number | Description  |
|---------------------|--------|--|
| FMS Online Approval | 221378 | The 'Display info when coding' parameter has been included in the general settings of FMS Online Approval (on application management level).   |
| FMS Online Approval | 221453 | As of this PTF, the information passed along when you, among others, forward invoices, can be requested when coding invoices. Approval information could already be requested. This can be set both on user and application level.   |
| FMS Online Approval | 221487 | The number of lines displayed was not stored in the 'Invoices to Approve' screen, if this number was modified.   |
| FMS Online Approval | 221517 | The images of 50 invoices were displayed, if the 'Forwarded invoices' screen listed more than 50 invoices.   |
| G142-1/4            | 221526 | The 'Date received' within a specified range of the 'Invoices in circulation' module was erroneously disapproved, if the 'Posting date check' was used.  |
| G15                 | 221536 | Upon changing the day book in a liability batch, the error message: '(Long-term) budget type is not present' was displayed.  |
| A1208-1             | 221543 | When copying the master code authorization, the system erroneously checked if the module/component authorization of the users was equal.   |
| S17-1               | 221545 | When using F11 = Delete, the UPI FMSRIREK was erroneously called using the *CHG instead of the *DLT command.   |
| S162                | 221554 | No line could be deleted in the 'Maintain batch jobs per user' function (Easy @ccess).   |
| FMS Online Approval | 221572 | The substitute user (employee responsible for approving the invoices during his colleague's absence) won't have access to these invoices, if no date of absence (or a date in the past) had been specified for the 1 <sup>st</sup> user.   |
| G18-1               | 221632 | When exporting management information via Easy @ccess, the creditor was erroneously adopted from a previously entered record if the corresponding creditor was missing (cumulative with 'adopt empty from concept').   |
| G130110             | 221676 | As of this, payment files in the SEPA format 'XML message for SEPA Credit Transfer Initiation' UNIFI (ISO20024) "pain 001.001.02" can be created for the domestic Dutch and Belgian market. The 'Automatic Payments Foreign Currency' module also allows you to create payment files in SEPA format. For more information, please refer to the explanation in the introductory pages of this PTF document. |

**PTF020****28 JUNE 2010**

| Menu option         | Number                     | Description   |
|---------------------|----------------------------|---|
| G12101              | 221338<br>221158<br>221276 | Duplication of data when creating a dimension 1 did not work under certain circumstances.   |
| FMS Online Approval | 221158                     | Error message when using the FMS Web viewer and Online Approval on two screens.   |
| G1310-2             | 220555                     | It is now possible to display Approval Information (Information regarding emissions approve, disapprove, and forward) in the outstanding items  |
| G1311-6             | 221427                     | When using a edit mask with the American format (...), the negative sign disappeared when exporting reports from DC to a folder / directory.  |
| G18-2               | 221256                     | Changes made for Fixed Assets Control version1 can now also be adjusted using the 'Adjust entries' option.  |
| FMS Online Approval | 221457<br>220684           | When selecting liabilities in FMS Online Approval, the order form number is also shown. It can be used for selection purposes.  |
| G1302-2             | 221360<br>221341           | The names and addresses of a relationship were not displayed, when there were no payment details for the debtor/creditor.   |
| G13071-2            | 221210                     | When partly collecting invoices, the payment was included first in the CLIEOP03 file, followed by the external invoice numbers. As of this PTF, the external invoice numbers are included first, then the payment reference (if any). |
| FMS Online Approval | 220904                     | The substitute user in FMS Online Approval did not have access to the invoices that were forwarded to the user he/she replaces.   |
| FMS Online Approval | 221309                     | When coding an invoice line created from a liability in FMS Online Approval, the message 'Period blocked' was shown during coding.  |
| FMS Online Approval | 221274                     | When displaying a coding line in FMS Online Approval with a posting combination for which a user had no access rights, an error message appeared.   |
| FMS Online Approval | 220756                     | The window used for forwarding mail included buttons which were invisible on smaller screens. This has been adapted.  |
| FMS Online Approval | 221258                     | When displaying Approval info, the reasons for rejecting an invoices and for delaying the approval procedure were not displayed.  |

**PTF019****31 MARCH 2010**

| Menu option         | Number | Description  |
|---------------------|--------|--|
| FMS Online Approval | 220505 | When coding, user-dependent approval information can be displayed.   |
| G141                | 220891 | As of this PTF, you can indicate whether an invoice must be coded completely, before it can be approved by a budget holder.  |
| G124-5              | 220908 | As of this PTF, 14 reconciliation sets instead of the former 10 are displayed when maintaining reconciliation sets.  |
| G18-1               | 221071 | The asset entries made in the Fixed Assets Control 2 application, could not be adjusted using the 'Adjust entries' option.   |
| FMS Online Approval | 221115 | When displaying approval information, the reject reason was not displayed.   |
| FMS Online Approval | 221116 | The chronological sorting order was not correct, when displaying (historical) approval information. As of now, the most recent information will be displayed first.      |
| G1307-2             | 221134 | The 'Support for the Royal Bank of Scotland' (RBOS) functionality has been incorporated in the Foreign Automatic Payments module.  |
| A15-2               | 221139 | The balance of the debtor/creditor was erroneously set to zero, if external master details were submitted.   |
| A120801-2           | 221161 | You are not allowed to copy the master code authorization, if a user has been granted access to an administration and the accompanying modules by means of a user group. |
| G1                  | 221171 | When using an alternative financial year in the ledger posting, an error message was displayed in the link to Fixed Assets Control 2 functionality.                      |
| G13703-1            | 221203 | The payment reference was not properly formatted, when using the MT940 format of the Dutch Municipal Bank (BNG).   |
| G1311-4             | 221238 | The CSV file of the default open items list was not properly created.  |



**PTF018****22 FEBRUARY 2010**

| Menu option         | Number            | Description   |
|---------------------|-------------------|---|
| G1302-1             | 217995<br>/217808 | The Bank Identifier Code was lacking on various screen displays and summaries.  |
| S13-11              | 219961            | The roles summary was not correctly printed.  |
| G13062-1            | 220299            | As of now, the abbreviated name of the debtor/creditor will be displayed when maintaining the foreign payment proposal.   |
| G1302-6             | 220631            | As of this PTF, you will be able to trace which user has approved (bank/giro) account numbers (see explanation with this PTF).  |
| G13072-2            | 220651            | The payment orders file for Belgium was not correctly created.  |
| G1245               | 220691            | The automatic reconciliation report was not correctly printed.  |
| G13073-3            | 220696            | Not all description information was transferred from the Rabobank RIF import file. This has been fixed in the software.   |
| G130511-2           | 220804            | When printing the periodic D/C report (VAT listing), you can select either all countries or only those countries belonging to the EC (see explanation with this PTF). |
| G13118-2            | 220807            | An error message appeared, when the reminders were printed to a file. This has been fixed.  |
| FMS Online Approval | 220809            | With completely processed invoices the 'No route present' message in the 'My approved' menu option was displayed.   |
| FMS Online Approval | 220811            | The corresponding dimensions of the entry combination must be changed, if the currently used entry combination is changed as well (see explanation with this PTF).    |
| FMS Online Approval | 220890/<br>220810 | The description of the dimensions (1 TO 5) and the entry combination have been included in the column selection feature of the 'Codings' screen.                      |
| FMS Online Approval | 220906            | An error message appeared, when allocating amounts over various periods using an alternative financial year. This has been fixed.                                     |
| FMS Online Approval | 220913            | You were not allowed to search on entry combinations and descriptions.  |
| A1208-8             | 220965            | As of this PTF, it is possible to authorize users for entry combinations (see explanation with this PTF).   |

**PTF017****17 DECEMBER 2009**

| Menu option           | Number | Description  |
|-----------------------|--------|--|
| FMS Online Approval   | 220646 | A user was not allowed access to the FMS Online Approval module, if he had been appointed substitute for more than 50 users/budget holders.  |
| G1102-1               | 220657 | VAT modifications for 2010 (see separate explanation on page 3).   |
| FMS Input Liabilities | 220477 | With this module you were automatically signed on in the wrong administration. The user has been authorized for 2 administrations, each of them created in a separate operation area. A default operation area & administration and an ordinary operation area had been entered in the user settings of the 'Decentralized Input of Liabilities' module. |
| FMS Input Liabilities | 220476 | When using the secretary function, you could not return to the 'Select user' screen after inputting a liability. Instead, you were logged off from FMS Input Liabilities.  |
| A11-13                | 220601 | As of this PTF, you can enter the Image Viewer settings on operation area level (menu A11-13).   |
| FMS Online Approval   | 220569 | An incorrect screen was occasionally used, when coding an invoice. This problem occurred when another employee intermittently coded invoices using another screen.   |

**PTF016****7 NOVEMBER 2009**

| Menu option | Number  | Description   |
|-------------|---------|---|
| A1208-1     | Diverse | The master code authorization does not work for user profiles. In addition, this function has been enhanced enabling you to specify for each master code whether a user is allowed to enter balances or whether he can only view balance data.  |
| G163        | 220061  | The OPL summary (payment performance analysis summary) has been extended to include the term of payment of the debtor/creditor and the name and number of the debtor/creditor on detail level.  |
| G145        | 220070  | All modifications in the route table of an invoice (route table and routes) are stored in a route table history file. As a result, you can always verify who's responsible for entering which modifications. This table can be displayed at the 'Screen information - Invoices in circulation' menu option. |

| Menu option | Number            | Description   |
|-------------|-------------------|---|
| A15-1       | 220084            | As of this PTF, the external postings acceptance report is by default set in the hold mode.   |
| A11-12      | 220087            | FMS has been adapted to the new 2.0 version of the IBS Spoolfile Manager web application.   |
|             | 220134            | The EKWQXFR API always erroneously returns the USR0059 code.  |
| G1310-2     | 220137/<br>220201 | An incorrect screen was displayed when viewing the open items while the 'Last date first' parameter had been marked with a check.   |
| G130733-1   | 220147            | Telebanking: the transaction balance wasn't properly updated resulting in a remaining amount, when - upon justifying a line - the 'Write off residual value' option from the action menu was selected.          |
| G142-11     | 220246            | As of this PTF, invoices in circulation collective batches are created with the 'Erasable' status set to No.  |
| G13061-10   | 220244            | An external invoice number of the previous debtor/creditor was erroneously repeated, when collecting items for the current debtor/creditor.   |
| G13061-10   | 220246            | The 1st two positions were left out of the beneficiary's account number on a Belgian payment orders summary.  |
| G18-1       | 220293            | The 'Liability/Reservation' parameter selection was ignored, when calling a management information info set through the API GBSTXFR.  |
| Easy @ccess | 220295            | The 'Spool file retrieval halted due to an unknow error. Going back to the original sceen position was not possible' error message appeared, when using the 'Print via Client' option. This has been adapted.   |
| G142-9      | 220297            | The 'Batch' search field on the FOX7DFR screen consisted of 4 instead of 5 positions. See the 'Work with invoices from register' option.  |
| G1304-1     | 220294            | Any not correct aligned debtor/creditor was passed on to the FMSR925 screen, when the 'Select OI (Open Item)' function was selected on the 'Enter payments' screen. This function first showed an empty screen. |
| A1202-2     | 220291            | If an account was modified, an error message was displayed in the 'General (suspense) accounts' menu option.  |

| Menu option                | Number | Description   |
|----------------------------|--------|---|
| G142-1/FMS Online Approval | 220319 | <p>A method for parallel approval of invoices has been built in the FMS application, provided you make use of the FMS Online Approval web application. In short, a group of budget holders simultaneously receives an email informing them that invoices are awaiting approval and that all members from the group or just one of them have to approve the corresponding invoices. This depends on the selected condition:</p> <ul style="list-style-type: none"> <li>• *AND = all budget holders from the group must approve the corresponding invoice(s)</li> <li>• *OR = one of the budget holders from the group must approve the corresponding invoice(s)</li> </ul> |
| FMS Online Approval        | 220340 | As of this PTF, an invoice and its image can be passed on to the internet mail address of, for example, a supplier.   |
| G12101                     | 220373 | Ledger accounts cannot always be properly duplicated.   |
| S13-3                      | 220394 | You could not gather from the 'Summary of users' whether an employee had been authorized for the 'Correct' option. Cf. the 'Print user definition' menu option.   |

**PTF015****17 JULY 2009**

| Menu option | Number | Description   |
|-------------|--------|---|
| S13-1       | 219601 | If a user is deleted in FMS, the present menu structures will henceforth be deleted as well.  |
| G18-1       | 219758 | The description, the entry serial number and the voucher number of the original entry were not displayed in the upper line when displaying transaction adjustment entries.  |
| G18-1       | 219759 | Easy @ccess: By entering a question mark in the input field of a dimension (when viewing the Management Information), you are allowed to filter on the following search fields: Selection, Blocked and Compressed. However, upon entering a selection for the search field 'Compressed', the entered selection was automatically placed at the search fields 'Selection' and 'Blocked'. |
| G18-1       | 219786 | The 'Quantity' and 'Correction D/C' fields have been included on the 'Adjustments' overview ('Input management' module).  |
| G130733-1   | 219792 | No Easy @ccess panel available for selecting a bank when reading daily statements.  |
| G127-9      | 219798 | No files were created, when writing free summaries to folder by means of a report stream.   |

| Menu option         | Number | Description  |
|---------------------|--------|--|
| G18-1               | 219811 | The individual fields were erroneously not emptied, when adjusting entries in FMS.   |
| G127-9              | 219827 | Easy @ccess: The last document was not included in the streamer.   |
| G122-1              | 219869 | The 'Display layout input screen' function resulted in a halt.   |
| G142-1              | 219870 | When requiring a route code, a message appeared instead of retrieving the default route code for the creditor.   |
| G1306210            | 219919 | No error message was generated, when upon entering a foreign payment order a date was entered for which no exchange rate was defined in the exchange rate table.   |
| G124-6              | 219934 | An error message stating that the VRS screen could not be found during the selection procedure appeared, when performing an interest calculation.  |
| FMS Online Approval | 219937 | An invoice could not be immediately reconciled, after postponing the reconciliation procedure. Instead, a message 'An invoice that is awaiting reconciliation cannot be reconciled' was displayed.   |
| G1310-2             | 219968 | The message 'Easy Acces ERROR' appeared, when exporting the outstanding balance.   |
| G1310-2             | 219969 | You could not search for an External Invoice Number, when displaying an open item in Easy @ccess.  |
| G1310-2             | 219973 | When exporting open items via Easy @ccess, the details were spread over various columns.   |
| G1245               | 219975 | Some buttons relating to the reconciliation serial number were missing on the 'Maintain reconciled items' screen (Easy @ccess). When clicking the 'Export' button, the following error message was displayed: 'Panel 1377 does not exist or is not connected to a screen'. |
| G1307               | 219980 | The created payment and collection files can only be approached by the user responsible for the creation of the files, not by his/her colleagues.  |
| G1311-6             | 219983 | The last column was not usable, when exporting the balance analysis to Excel. This column appeared to be too wide and the data was not numeric.  |
| FMS Online Approval | 219990 | Difference in dealing with period blocks in FMS Online Approval and FMS when using a deviant financial year.   |

| Menu option | Number | Description   |
|-------------|--------|---|
| G123        | 220013 | If a current account batch was processed in the transferring administration by a user who was not authorized to use the current account day book, a batch containing 0 lines appeared in the transferring administration. |

**PTF014****7 MAY 2009**

| Menu option | Number | Description  |
|-------------|--------|--|
| G1302-4     | 219332 | The fields for bank number and deb./cred. IBAN in Easy @ccess were too small to display all data.  |
| G137012     | 219337 | The invoice number and the description were not filled at the automatic payment process to debtors/creditors and debtors, if the invoices were posted using an outgoing invoice code.  |
| G18-1       | 219398 | When entering adjustments using the management information functionality, the adjustments which are posted to a deviant administration will erroneously be provided with an adjustment code in the receiving administration.           |
| G123-1      | 219419 | When using the current account functionality, the ledger posting batches were not automatically processed in the receiving administration provided that this was indicated in the administration data of the receiving administration. |
| G163-3      | 219451 | The report history average term of payment has been extended to include the debtor/creditor name.  |
| G127-1      | 219658 | A CSV file that was created in PTF013, could no longer be read in Excel.   |
| G142-1      | 219680 | As of release 8.01, the external invoice number check was not properly performed.  |

**PTF013****5 FEBRUARY 2009**

| Menu option              | Number   | Description   |
|--------------------------|--|---|
| Miscellaneous            | 218339/<br>212706/<br>216863/<br>211198/<br>218656 | As of this PTF, the Integrated File System (IFS) is supported by FMS. If desired, you can make use of long file and directory names. For instance, with automatic payment, collection and telebanking. Besides, you can still make use of folders in FMS. |
| Miscellaneous            | 218670   | When maintaining a memo page in Easy @ccess, the 'Copy' function was not available under the right mouse button.  |
| FMS Input of Liabilities | 218795   | The closing line has been extended from 256 to 1200 characters.   |
| G1307/G1309              | 218831   | The fixed description record (0020) in the CLIEOP03 file has become optional for automatic collections and payments in conformity with the requirements of Equens.  |
| G145                     | 218916   | The order form number was erroneously truncated, when displaying the historical invoice line (Easy @ccess).   |
| G130733                  | 218999   | When in Telebanking a voucher number was entered on ledger level, this was overwritten by the daily statement number.   |
| G18                      | 219166   | As of this PTF, the document can be directly displayed using the 'Display postings' function provided that it has been linked to the posting.   |
| G1245                    | 219184   | The automatic reconciliation overviews were no longer sorted on 'Reference 1'.  |
| G142                     | 219213/<br>219208                                  | The process of indexing documents has been improved, when processing IC batches (circulation invoices). When initiating an IC processing phase, it is also verified whether the user has been granted access to the Content Manager.                      |
| FMS Input of Liabilities | 219224   | The entire description was not shown, when displaying the commitment lines.   |
| G18-1                    | 219242   | In Management Information the data in column 5 remained unchanged, when positioning on another value (Easy @ccess).   |
| G1303                    | 219282   | When entering D/C invoices with a dimension-bound subledger, an information message was displayed despite the fact that a fixed dimension was used.   |

| Menu option | Number | Description  |
|-------------|--------|--|
| G1308-10    | 219313 | When working with a dimension-bound subledger, the dimension from the main account master details instead of the dimension from the open items was used for automatic payment purposes.  |
| G123        | 219367 | As of this PTF, it is possible to directly check the inputted contents of the 8 individual fields currently present in FMS. When these fields have been set up, selections can be made on them. The individual fields are linked to dimension 1.<br><br>This functionality is available in the Ledger, D/C Invoices, Circulation Invoices, Reservations and Liabilities modules. |

**PTF012****21 NOVEMBER 2008**

| Menu option | Number | Description   |
|-------------|--------|---|
| A1413-15    | 218897 | The display function of the FAC log file erroneously displayed the user's password used for linking FMS to the FAC (Fixed Assets Control) application. As of this PTF, asterisks are displayed. |
| G130733-1   | 218918 | The GMU format of ING Postbank (GB: Girobank) has been adapted on behalf of the SEPA introduction.  |



**PTF011****4 NOVEMBER 2008**

| Menu option           | Number            | Description   |
|-----------------------|-------------------|---|
| FMS Input Liabilities |                   | Various internal messages.  |
| FMS Online Approval   |                   | Various internal messages.  |
| G142-1/4              | 212696            | UPI FOHRCPP: If the return code of the UPI was filled, the program stopped. However, it continued after pressing the <Enter> button.  |
| A120801               | 216677            | The set-up of the master code authorization was transferred from the old to the new year at the year-end processing for dimensions. Moreover, no checks on duplicate set-ups were applied, provided new master code authorizations have been added to the new year.                   |
|                       | 218100            | Transactions which were read by means of e-Transaction using a daybook for which the user has not been authorized, could still be processed.  |
| A154                  | 218140<br>/215160 | The budget type has been included in the balance file. In addition, debit and credit columns have been included for the various balance fields.   |
| G1306                 | 218240            | If a payment specification is created at the automatic payment process, both the text 'See payment specification' and the invoice number of the paid invoices were inserted in the description.   |
| G143-4                | 218261            | When you double click on an invoice number in the 'Change location invoice' screen, the corresponding invoice will be sent to the next location and the current one will be skipped. As of this PTF, the details of the invoice will be displayed when using the double-click method. |
| G13061-4              | 218571            | It was not possible to add unblocked invoices to a payment proposal using a zero value.   |
| A15                   | 218901            | The API EKIBXFR reported an error when called from Fixed Assets Control.  |

**PTF010****15 AUGUST 2008**

| Menu option | Number | Description   |
|-------------|--------|---|
| S13-1       | 210688 | If a user has been linked to a user group, you could not enter a group's menu in the 'Preselection menu' field for this user. |

| Menu option | Number | Description   |
|-------------|--------|---|
| S13-1       | 210939 | After adding a user group including an own start menu, you could not select or enter this preselection menu for a user belonging to that particular user group.   |
| G123-1      | 211231 | A user has linked a liability number to a ledger transaction. However, upon performing an error check, the liability number was not printed on the input report.  |
| G1311-5     | 211344 | The debtor/creditor country was not printed on the Open Items List, although it had been selected for printing.   |
| G142        | 213753 | When posting invoice lines (invoices in circulation), no message was triggered, if an alternative dimension – other than the one linked to dimension 1 - was entered. This is not in line with the 'Invoice entry' and 'Entry actual updates (postings)' functionality. |
| G142        | 214075 | The 'Delete' button got the focus, if upon altering the IC invoices there were no input fields available.   |
|             | 214307 | The Valuepack variant of the Easy @ccess user interface could not be used in combination with the FMS standard menu layout. In this case, menus are always displayed in the SAA standard.   |
| G151-4      | 214410 | If when entering a liability a period is entered at the transaction, this won't be included in the posting.   |
| G1304-1     | 216765 | Exchange rate differences were displayed in the 'Amount paid' and 'Amount paid FC' (foreign currency) fields, when the incoming amount is the same as the outgoing amount at the entry of foreign currency payments.  |
| G12         | 217273 | Not the entire amount was transferred to the Fixed Assets Control application, when submitting a budget posting via e-Transaction, showing a distribution extending over more than one period.  |
| G130511-2   | 217592 | The external invoice indication of the Periodic D/C report was printed one line higher than it needed be.   |
| A13-7       | 217760 | The reconciliation sets were erroneously blocked, when conducting a year-end processing run of the non-reconciled entries.  |
| G130733-1   | 217764 | The transaction wasn't updated properly, if you added and then deleted a ledger posting in the 'Telebanking' menu.  |
| G142        | 217801 | The Fixed Assets Control entry indication was not printed on the input report (Invoice Circulation Entry menu).   |
|             | 217870 | After loading FMS panels in the EMIS panel directory, it was no longer possible to add a role to the 'Maintain roles' menu option of the EMIS (Employee Management Information System) application.   |

| Menu option | Number | Description   |
|-------------|--------|---|
| G142        | 218002 | When entering invoice lines in batch type 145 (Circulation Invoices), an error message will be generated if the value entered in the 'Distribute period TO' field is the same as that of the entry period of the invoice or line. |
| G145-1      | 218086 | Display History Invoices: The keyed-in debtor/creditor number was also displayed in the 'Invoice number' field in Easy @ccess.  |
| G145-2      | 218164 | Not all columns were exported from the 'Invoices still in circulation' menu option.   |
| G13071      | 218479 | The payment reference of the previous line was erroneously repeated, if items were collected at the automatic collection process.   |

**PTF009****23 JULY 2008**

| Menu option | Number | Description   |
|-------------|--------|---|
| G111-5      | 218177 | User name was truncated. Left with a CPF halt when 'Working with active FMS users'. |

**PTF008****27 JUNE 2008**

| Menu option | Number | Description  |
|-------------|--------|--|
| G142-4      | 214075 | The 'Delete' button got the focus, if upon altering the IC invoices there were no input fields available.  |
| G18-1       | 214243 | When displaying cross totals, the column header of the 1st column was displayed, whereas the amounts were retrieved from the last column. In short, the balance from another column row was displayed. |
| G13061-4    | 214947 | Frozen invoices cannot be added to a payment proposal. The invoices must first be released.  |
| G1310-2     | 216628 | The 'Display open items' screen was not completely translated into English.  |
| G123-1      | 216655 | When inputting, the postings in period 0 are no longer transferred to Fixed Assets Control.  |
| G1245-1     | 216668 | The reconciliation entry wasn't modified, if the description was changed by means of Management Info.  |

| Menu option                              | Number             | Description   |
|--|--------------------|---|
| A152-3                                   | 216781             | No posting report was printed, if changes were effected in the bank and/or clearing data by means of the external master data.  |
| A14-1                                    | 216808             | If opting for the IC (Invoices in Circulation) value when setting up both LBL (Liabilities) and IC, the application erroneously comes up with a message stating 'Do not enter field, if yo do not make use of liabilities'.                         |
| A1-6 / Select administration             | 216809 /<br>217851 | The first chart matching the entered value was not displayed, when selecting a chart on system or application management level. This applies to users who were given a group authorisation profile.   |
| G151-4                                   | 216812             | During the processing phase there was no check on master code authorisation level, when processing liabilities and reservations. However, a check was carried out at the input phase. As of now, authorisation checks are performed in both phases. |
| G1245-1 / Reconcile postings             | 216845             | The serial number was no longer visible, if the total debit and credit amount was zero after reconciling postings using the DC correction code.   |
| G1305-7 / Delete incidental relations    | 216981             | Incidental relations were deleted, despite the presence of outstanding liabilities.   |
| G1105-1 / Maintain relational checks     | 217130             | When entering a relational check, it is no longer possible to create control lines without the presence of base lines.  |
| G1105-1 / Maintain relational checks     | 217131             | If the account hasn't been tied to a dimension, this dimension won't be checked.  |
| G13118-2                                 | 217412             | As of this PTF, the field @@OBRK 'Outstanding amount + interest loss + reminder costs' is included in the total line of the reminder.   |
| G1302-1                                  | 217478             | The Civil Service Number was not printed on the posting report, if it had been changed.   |
| G151-4 / Enter liabilities               | 217620             | The transaction period was not included, when writing off a liability.  |
| G18-1                                    | 217683             | The correction code J was not assigned to the contra entry, when adjusting an entry – using the Input Management module - for which the correction code J has been entered in FMS.  |
| G163-1 / Report analysis payment pattern | 217762             | This report was used to calculate the weighed average payment period of all reconciled items instead of the entered selection of items.   |
| G124-4                                   | 218185             | The increased posting description length of 30 characters (formerly 25 chars.) was not considered by the program performing the periodic percentage calculations.   |

| Menu option                        | Number | Description   |
|------------------------------------|--------|---|
| G130511-2                          | 218223 | A wrong link to a batch number in the Periodic D/C Report resulted into incorrect output information.                         |
| Decentralized Input of Liabilities | 218267 | When selecting various liabilities in the 'Decentralized Input of Liabilities' module, only the first was transmitted to FMS. |

**PTF007****29 MAY 2008**

| Menu option | Number | Description  |
|-------------|--------|--|
| A11         | 217707 | As of this PTF, the new module FMS Online Approval is available. |

**PTF006****28 MARCH 2008**

| Menu option | Number | Description  |
|-------------|--------|--|
| n.v.t.      | 217863 | The abbreviated description of the dimensions in the details line was not printed in the journal entry report.   |
| G13073      | 217928 | As of this PTF, it is possible to read 'Processing info 4.1' files with batch type B (Reversals). For this, a separate licence code is required.   |
| G1245-1     | 217951 | It was no longer sorted by absolute values, when you selected the 'Amount sort' value in a reconciliation set.   |
| A13-8       | 217954 | When you performed the year-end process using the 'Consolidation/Year-end process (including LTB)' option, the quantity balances were not transferred to the new financial year of ledger accounts used for posting the quantities and no amounts. |

**PTF005****7 MARCH 2008**

| Menu option | Number | Description   |
|-------------|--------|---|
| G18-1       | 217836 | When using the D/C correction code AND foreign currency, the balance in base currency wasn't properly updated in the cumulatives. |
| G130733     | 217761 | Not all description lines from the daily statement in MT940 format of the 'Deutsche Bank' (German bank) were read.                |

| Menu option | Number | Description  |
|-------------|--------|--|
| G142        | 217896 | As of release 8.01, the 'Serial number receipt' field was no longer filled in the 'Route table invoice' file. As a result, the history location could be lost. |
| G1311-4     | 217908 | The open items overview D/C yielded the message 'Job has ended normally', but there was no output.   |

**PTF004****19 FEBRUARY 2008**

| Menu option | Number | Description  |
|-------------|--------|--|
| G142        | 217459 | It is possible to select the batch number on the variable summary 'Invoice route table'.   |
| G18         | 217789 | The EKHYXFR API returns no amount after the installation of FMS Release 8.01.  |
| G142        | 217791 | The VAT is not entered in the correct period, when the financial year for the batch is changed in combination with the parameter: VAT & circulation account in costs period = Yes. |

**PTF003****11 JANUARY 2008**

| Menu option | Number                       | Description   |
|-------------|------------------------------|---|
| N.a.        | 215163                       | Easy @ccess: Various messages concerning the English language module have been solved.  |
| G142-3      | 216678                       | The 'Adopt period data' parameter was disregarded, if the invoice lines were created from the order form.   |
| G1310-2     | 216837/<br>217117/<br>217351 | The procedure of displaying open items by collective number resulted in unjust information. Invoices were erroneously repeated.                                 |
| G154-3      | 217047                       | You could no longer search on description on the 'Display relation' screen of the 'Liabilities' menu option.  |
| A13-6       | 217137                       | The Easy Reporting master data was not copied to the new financial year, when running the year-end procedure.   |
| G142-4      | 217178                       | The descriptions of the inputted dimensions on the invoice line input screen can be included as fields in the variable screen.                                  |
| G137-2      | 217195                       | The 1st position of the total of the account numbers was not printed on the statement, if the 1st position was a zero. For instance, 02445 was printed as 2345. |

| Menu option | Number | Description   |
|-------------|--------|---|
| G123-1      | 217302 | When carrying forward actual transactions to Fixed Assets Control, the VAT was miscalculated if the 'Alternative VAT/Discount amount' or 'Basis' field had been filled out. |
| G18-1       | 217368 | Easy @ccess: The 'Display postings' screen did not clearly indicate that the posting was inactive, as the budget number had been deactivated.                               |
| G143-4      | 217457 | The 'To next' option didn't function properly, if on the 'Change invoice location' screen a selection was made on the selection code.                                       |
| A1201-4     | 217458 | When maintaining the debtor/creditor administration data, the corresponding settings of the relational checks and input templates were emptied.                             |
| N.a.        | 217504 | A feature has been built in to submit the civil service number by means of the address data.  |
| G142-3      | 217615 | The VAT/discount was not retrieved from the VAT (Compensation Fund) table, if you chose to adopt the lines from the liability.  |

**PTF002****23 NOVEMBER 2007**

| Menu option                         | Number | Description  |
|-------------------------------------|--------|--|
| G1245-1                             | 216750 | Easy @ccess: The term 'Reconciliation set' had not been translated on the 'Maintain reconciliation set' screen.  |
| G124-6 / Interest calculation       | 217210 | When performing an interest calculation, the message 'USR0413 free screen not found' was displayed.  |
| G1302-1/ Maintain DB/CR master data | 217407 | When the master code C has been defined numerically, you could still create an alphanumeric creditor upon entering a creditor (by means of copy from). |

**PTF001****1 NOVEMBER 2007**

| Menu option                          | Number | Description  |
|--------------------------------------|--------|--|
| G1411-1 / Maintain route table       | 212779 | When deleting old route tables, it is no longer verified whether the locations in this route table still exist as these locations can't be any present users.                                  |
| G1105-1 / Maintain relational checks | 216454 | When adding a control concept (add control line), the Cost Centre from value can be selected using F4. In this case, the selection screen of dimension 1 instead of dimension 2 was displayed. |

| Menu option   | Number          | Description   |
|---|-----------------|---|
| G1310-2 / Screen information open items                   | 216651 / 216652 | You had to click the Invoice Data or External Invoice No. twice on the 'Select open item' selection screen, before the action was executed (Sequence 'Ascending' or 'Descending').  |
| G142-3 / Process circulation register                     | 216678          | As of now, the 'Adopt period data' parameter from the administration data will be considered, if the liabilities are placed in the invoice lines using an order form.   |
| G145-2 / Screen information invoices still in circulation | 216684          | The debtor/creditor number was no longer correctly displayed in the 'Deb/Crd' column, if you searched on 'Deb/Crd' or 'Location' via the action menu.   |
| G123-1 / Entry actual postings                            | 216703          | Easy @ccess: The Page Down symbol is not displayed despite there are more screens listing successive postings.  |
| G154-1 / Screen information LBL                           | 216711          | Easy @ccess: The list button didn't function properly, when displaying a liability.   |
| G142-6 / Process invoice register                         | 216875          | Process IC invoice to FAC:<br>When deleting an IC cost line from FOSOE2R, the posting already created in the FAC application was removed. However, a record remained visible in the log file. This record was transferred to FAC, as a result of which a double posting showed up in the application. |
| A14-15 / Switch normal ↔ rapid batch processing           | 216881          | This option (FMSSBS) is of no longer use, due to the increased speed of the I5 machines. Therefore, support has been disabled.  |
| G1302-1, 2 / Maintain & Display DB/CR master data         | 216962          | As of now, the collective relations (debtors/creditors) can be displayed using the action menu when maintaining and displaying the debtor/creditor data.  |
| G130733-1 / Telebanking daily statements                  | 216964          | The debtor/creditor number wasn't displayed in the 'Relation' column on the 'Match OI with bank statement' screen.  |
| A154-3 / Easy Reporting                                   | 216966          | The 'Submit balances file' option is missing on the option list when clicking the right mouse button.   |
| N.a.  | 216997 / 216998 | The processing status moved directly to 60, when an IC invoice of batch type 145 was directed through the route (without processing). Invoice lines could no longer be added or edited.   |
| G13061-2 / Create payment proposal                        | 217006          | It is now possible to select on invoice code and/or number when creating a payment proposal for automatic domestic payments.  |
| G1308-2 / Create collection proposal                      | 217007          | It is now possible to select on invoice code and/or number when creating a collection proposal.   |
| G130110-1 / Maintain payment medium                       | 217031          | The procedure of creating a collection file aborted, if FILE was selected as storage medium.  |



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| Menu option                     | Number | Description  |
|---------------------------------|--------|--|
| G142-4 / Entry invoice register | 217031 | As of now, the scanned document can be viewed on the FOSPDFR, FOSOE2R and FOSME2R screens. |