



PTF documentation
FMS Release 2014.01
PTF004
(cumulative)

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EXPLANATION ON CHANGES IN PTF004

Input templates in FMS Online Approval

As of this PTF, the input templates defined in FMS can be used in FMS Online Approval. If amounts have been included in the input template lines, they will not be transferred to the invoice lines of FMS Online Approval as the budget holders have to enter the amounts themselves.

Display approval information

When coding an invoice, the approval information can be displayed. This window has been enlarged to accommodate more information.

New fields in FMS Online Approval

As of this PTF, the 'Fully coded' field can be included in the columns of the route table of an invoice.

The invoice code and its corresponding description can also be included in a column on the 'Invoice maintenance' screen.

Update reports administration and component authorization

As of this PTF, you can use the 'Print authorization' menu option (menu S13-8) to print update reports of changes in the administration administration (= <F10>) and component authorization (= <F11>). These are updated permanently.

Automatic collection: aggregate always

The value 3 (Aggregate always) has been added to the 'Aggregate entries' parameter on the 'Maintain collection data D/C adm.' screen (menu A1203-1). As a result, the entries will always be aggregated.

By default, the amounts of a minimum of 4 entries to be collected are aggregated by debtor/creditor; they are summed up into one total amount. The individual amounts of all these entries are printed on the collection specification.

Summary adjusted entries

As of this PTF, the individual fields are also printed on this summary.

Bank data: BIC

From this PTF onwards, you do not have to enter the BIC if Dutch IBAN numbers have been specified for an administration oriented to a Dutch market (menu A9999) when maintaining and/or submitting bank data for debtor/creditor master data. However, the BIC must be entered if foreign IBAN numbers have been specified.

EXPLANATION ON CHANGES IN PTF003

The 'Invoices to be Approved' and 'Invoice detail information' screens in FMS Online Approval have been extended with options and buttons to provide an invoice with general information.

The screenshot shows a web application interface for invoice management. At the top, there is a search bar with 'Relation' selected, and buttons for 'Search', 'Position', and 'Clear'. A dropdown menu on the right is set to 'All invoices'. Below this is a table with columns: Invoice, Invoice date, MC, Relation no., Invoice description, Invoice amount, Next, and Administration. A context menu is open over the first row (Invoice 40183), listing actions such as Approve, Approve with info, Forward, Reject, Add info, Delay, Display invoice, Dossier factuur, Dossier relatie, Details, Codings, Edit route, and Route. The table contains 41 invoices in total.

Invoice	Invoice date	MC	Relation no.	Invoice description	Invoice amount	Next	Administration
40183	01-11-2013	G	500001	test	100,00	FMSTHB	V100 F
40182			1	Cyso Deen	100,00	FMSTHB	V100 F
40181			1	testPDF naar TIF	400,00	FMSTHB	V100 F
40180			1	voor John	300,00	FMSTHB	V100 F
40179			1	2e scan	200,00	FMSTHB	V100 F
40178			1	1e scan	100,00	FMSTHB	V100 F
40176			1	1e scan Wierden	60,35	FMSTHB	V100 F
40175			1	verplichting	100,70	FMSTHB	V100 F
40172			5	Bijkofin B.V.	121,00	FMSTHB	V100 F
40161			0	IBM	820,00	FMSTJBL	V100 F
40160			2	BTW opgehaald met bonnummer	1.128,12	EINDE	V100 F
40159			1	BTW via VPL	148,75	EINDE	V100 F

Validation report invoices

The IBAN details can be printed on the invoice validation report.

New variable list formats

New variable list formats with IBAN and BIC details have been included in the variable summaries list:

Type	Description	Summary code
BB1	Payment proposal own currency1	@E3 and @E4
BB2	Payment proposal own currency2	@E3 and @E4
BBG	PPr Blocked/Cancelled	@E2
BBH	PPr Manual	@E2

Summaries of historical invoices

Two summaries which have been added to the G147 menu, allow you to print the historical locations of an invoice and the historical locations of a user.

1. Historical locations of invoices by invoice number
2. Historical locations of invoices by user

These options enable you to print a summary containing the approved invoices for each location.

New fields in FMS Online Approval

The invoice code and the corresponding description can be included in the columns of the 'Invoices to be Approved' screen.

In addition, a column with the calculated VAT amount and a column with the invoice line period have been included in the 'Codings' screen.

Submit invoices batch type '145' directly

The invoices which are directly entered using the invoice register, will be directly submitted to the budget holder / location. The 'Submit invoices batch type 145 directly' parameter on the 3rd administration screen (menu A1204-1) allows you to indicate that the invoices will be submitted to the locations, once they have been journalized.

Print Update reports master code authorization

It is possible to Print master code authorization changes via the menu A120801-4.

You can activate the update reports by activating this for your administration via menu-option A12-11, Update reports master files.

EXPLANATION ON CHANGES IN PTF002

Click [here](#) for a description of the messages solved in this PTF.

EXPLANATION ON CHANGES IN RELEASE 2014.01 / PTF001

New release numbering

The 8.01 version number was assigned to the previous release of FMS. The version number of the new FMS release is 2014.01. This version number is preferred, as it is in widespread use in other UNIT4 Business Software products. In fact, it's just for uniformity reasons.

Different types of reminder costs

The different types of reminder costs can be maintained for each separate currency (G1101-1 Action menu).

Reminder costs

This functionality has not been changed; it functions as in the previous release.

Collection costs

As of July 1, 2012, the new law extrajudicial collection costs comes into force. This law regulates the amount of collection costs a creditor is allowed to charge for accounts up to € 25,000. The new law sets the maximum amount a company may charge for recurring claims.

The new law also implies that the debtor (i.e. a consumer) must first receive a reminder notice stating a payment term of an x--number of days (to be specified by you). During this term the debtor won't be charged any collection costs. However, if the debtor fails to fulfil the monetary obligations before the end of the indicated term, he/she will have to pay the specified collection amount. Each invoice is printed on a separate reminder, when printing reminders containing collection costs.

Municipal collection costs

Municipal collection costs are charged by local governments. These costs to be specified for each reminder number, can be calculated according to the steps method. The printing procedure is similar to that of the ordinary reminder costs. The 'Statutory control collection costs' field has been included in the debtor/creditor master data screen. It allows you to specify the type of reminder costs to be used for a debtor. A full description of this new functionality can be found in the help texts.

Segregation of duties when approving payment proposal

Use the 'Segregation of duties when approving Payment Proposal' parameter from the 'Maintain D/C subledger data for Administration and Financial Year data (Automatic payment; menu A1203-1) to enforce that users who have created and maintained a payment proposal, cannot approve it.

The functionality is present in both the 'Approve payment proposal base currency' (G13061-5) and the 'Approve payment proposal foreign currency' (G13062-5) menu option.

Print route table on payment proposal

The route an invoice travels can be printed on the variable format of the domestic payment proposal. As a result, you can see who has approved which invoice.

For this purpose, the following line types have been added to the BB1 (Payment proposal Own currency 1) and BB2 (Payment proposal Own currency 2) variable summaries:

FKRK01: Invoice route table header line 1
FKRK02: Invoice route table header line 2
FKRF01: Invoice route table 1

If you want to use them, you must copy these lines using the <F10> button (= Copy new lines) and activate them by changing the value of the 'Act' column from N to Y.

Create collection orders

When creating SEPA direct debit orders (G1308-7), a first direct debit and a follow-up direct debit can be included in one direct debit file for a (new) direct debit mandate. This, for instance, happens if you do not aggregate orders.

The same direct debit mandate can be found in the first transactions (FRST) and the recurring transactions (RCUR) listed in the same file.

As banks require more time to process the first transactions, recurring transactions will generally be processed before the FRST orders. The payments are refused by the bank as the mandates involved are not yet known.

When creating the direct debit orders, you can specify an individual processing date for each mandate type.

Telebanking: new file formats

The CAMT.053 format has been added as file format. The banks use this XML format to submit daily statement data. This format has been developed for use with SEPA information. All Dutch banks will support this format in due course. At this moment, full support is only offered by the Dutch Rabobank.

A file format has been added to read the 'MT940 Structured' files. In addition, this format offers better support for SEPA details by separating the various fields with slashes ("/").

FMS Online Approval

If the 'Financial administration' value is assigned to the 'Type of user' parameter in the Approval user data (menu S131-2), the 'Invoice maintenance' menu will be displayed in the FMS Online Approval web application. The values of this parameter are:

- *BLANK Budget holder (default value)
- 1 Financial administration

This menu enables the user to manage all invoices of all users in FMS Online Approval.

This menu contains four menu options:

- **Groups**
To create groups used to include users from an approval route, i.e. those who must approve invoices.
- **Rejected invoices**
To maintain all rejected invoices of all users.
- **Invoice maintenance**
To maintain all invoices to be approved of all users.
- **Complete invoices**
Invoices which were routed for approval must be completed using this menu option. Subsequently, they can be processed. See 'Invoice from route to financial administration' (below).

Use the 'Add info' option to add indications or additional explanations. These can be requested using the icon for all locations from the route.

Invoice	Invoice date	Submitted	Relation	Invoice amount	Crmncy	Next
201301303	30-01-2013	02-09-2013	Elektra BANK+GIR, Krimpen a/d Dssel	300,00	EUR	EINDE
201301302	30-01-2013	02-09-2013	Elektra BANK+GIR, Krimpen a/d Dssel	200,00	EUR	EINDE
201301301	30-01-2013	02-09-2013	Elektra BANK+GIR, Krimpen a/d Dssel	100,00	EUR	EINDE
40091	13-08-2013	15-08-2013	Elektra BANK+GIR, Krimpen a/d Dssel	100,00	EUR	EINDE
40092	13-08-2013	15-08-2013	Visser Accountant, Krimpen aan den Dssel	200,00	EUR	EINDE
40000	17-10-2012	17-10-2012	Elektra BANK+GIR, Krimpen a/d Dssel	100,00	EUR	EINDE
120221002	21-02-2012	21-02-2012	Elektra BANK+GIR, Krimpen a/d Dssel	200,00	EUR	EINDE
120221001	21-02-2012	21-02-2012	Elektra BANK+GIR, Krimpen a/d Dssel	100,00	EUR	EINDE
200907071	07-07-2009	20-02-2012	Elektra BANK+GIR, Krimpen a/d Dssel	100,00	EUR	EINDE
201105111	11-05-2011	01-12-2011	Elektra BANK+GIR, Krimpen a/d Dssel	200,00	EUR	C_EB01
200912151	15-12-2009	01-12-2011	Elektra BANK+GIR, Krimpen a/d Dssel	404,67	EUR	EINDE
201107072	07-07-2011	07-07-2011	Elektra BANK+GIR, Krimpen a/d Dssel	200,00	EUR	EINDE

Invoice from route to financial administration

The 'Invoice from route to financial administration' parameter has been included in the administration data IC/LBL. This parameter allows you to indicate that the IC invoice must be completed, after it has been routed for approval and the corresponding cost lines have been added. This can be done via the 'Invoice maintenance' option in FMS Online Approval or the 'Complete' option in the 'Work with all invoices' menu option (G142-8) from FMS.

Easy @ccess

A new Windows Client for Easy @ccess is supplied with this release and PTF.

As of this release, the 'Legasuite' product of Rocketsoft/Seagull is used to continue the development of Easy @ccess. This product has been introduced to replace the 'JWalk' product which is no longer supported. Legasuite enables the R&D department to adapt the Easy @ccess user interface to account for the new developments. For this purpose, you have to install the new Windows Client.

The installation manual of the new Easy @ccess panels and the new Basepack version can be downloaded from our portal at <https://my.unit4.com/Login>. See the 'Easy @ccess' option under the 'Products' tab.

SUPPORT

In order to guarantee the continuity of your company results, UNIT4 Business Software supplies various types of support. What to do if you want to make use of these facilities?

For a problem involving UNIT4 standard software, you are requested to contact the Service Desk via our portal (<https://my.unit4.com>). Upon logging on, your data will be made known to us. A concise problem description suffices to tackle your problem (within opening hours).

Support during the installation and/or implementation of UNIT4 software products is available on request. You are requested to timely contact our Project Office, preferably two weeks before the installation. This type of support can be given at any time (during/after business hours), on location or by phone. For this type of support fixed tariffs apply. You can reach the Project Office by phone **+31.88.2471434**.

You can also get into contact with the Project Office, should you require additional information on other types of support, such as training and advice.

PTF LIST

In the list below you will find all messages that have been solved for the corresponding PTF.

PTF004

1 JUNE 2014

Menu option	Number	Description
G13071-2	33605	When sending payment orders, you could simultaneously select more than 1 order. This resulted in errors in the XML file. As of this PTF, you can only send 1 order at the same time.
G19-1	34249	The IBAN and BIC can be included in the 'FIO Circulation invoice report' summary.
Easy @ccess/G18-1	34802	The previous value of a dimension was occasionally copied, when exporting management information details.
FMS Online Approval	36580	The liability lines were not properly adopted, if there were more lines (liabilities) on the same order form number in conjunction with a non-reclaimable VAT. The entire invoice amount instead of the liability amount of each line was adopted.
Easy @ccess / G142-9	37024	When exporting data using Easy @ccess, the description was disregarded.
G18-1	37436	As of this PTF, the system will generate a message when there are no reservations to be displayed in Easy @ccess.
Easy @ccess	37505	When maintaining a relational check, its last line was not displayed.
Easy @ccess	37909	When exporting non-reconciled items from a reconciliation set, the last item was erroneously displayed as a positive value, whereas it should be negative.
G13071-2	38125	When there were more than 10,000 orders, the number was displayed as 0000 on the statement. This field has been enlarged to include more characters on the summary.
Easy @ccess	38371	When displaying entries, the action menu did not always function properly, if more than 10 options had to be displayed.
G1308-2	38586	When selecting automatic payments, FMS ignored the 'Selected for automatic collection' code = I.
G1306-4	38804	You were not allowed to add a creditor to the payment proposal with a country code outside the SEPA area and a bank account belonging to the SEPA area (e.g. an American creditor with a bank account in England).
G145-1	39098	The data on the 'Display Route tbl. Update History' screen were not properly sorted on time, date.
G1303-3	39407	When adjusting an invoice with instalments, the 'Instalments available' code was set to blank.

Menu option	Number	Description
G13118-2	39584	When printing reminders, the 'Highest reminder number' parameter was not properly considered. If, for instance, the parameter value was set to 2, the system created a reminder with reminder number 3. As a result, no text was displayed on the reminder.

PTF003**21 FEBRUARY 2014**

Menu option	Number	Description
FMS Online Approval	31747/ 31731/ 31463/ 36862/ 31274	An option has been added to provide an invoice with details or remarks, irrespective of the status of the invoice.
Easy @ccess	31538	The unit of the currency exchange rate was truncated on the screen.
FMS Online Approval	31756	As of this PTF, the alternative period can be included in the columns of the codings summary screen.
G1102-14	35276	When maintaining the VAT (Compensation Fund) table, the column header of dimension 5 was filled with the value of dimension 4.
A1201	36021	When creating/changing a financial year, an authorization check was performed for the 0200 component. This procedure should have been carried out the 0100 (Ledger) component.
G13061-2	36224	When creating a payment proposal, a feature was added to check the validity of the BIC for Dutch IBAN numbers.
S131-2	36412	When changing a substitute user in FMS, an error message was displayed if the user had been authorized via a group profile.
G1310-2	36428	A user was not allowed to view the open items of several administrations, if he had been granted authorization by a group profile.
FMS Online Approval	36547	If other dimensions were specified, the new VAT/discount code was not retrieved and the VAT amount was not recalculated.
FMS Online Approval	36794	As of this PTF, it is no longer allowed to approve the invoice (with info), once it has been forwarded.
G1308	36856	The item to be collected was not included in the SEPA direct debit, if a giro account number had been entered for the debtor.
G13061-8	37189	The IBAN was missing on the settled items summary.
API	37454	When changing a bank account using the EKG9XFR API, the Approve bank account nos. record was only set to 'Changed', if the bank or giro account number had been changed as well.

Menu option	Number	Description
G13073	37456	Various improvements were introduced when reading the CAMT.053 and MT940 Structured formats.
API	37488	The EKDXFR API did not function properly, after the installation of Release 2014.01 PTF001.
FMS Online Approval	37489	The period check feature did not function properly, if the invoice header was posted in 2014 (this financial year had been blocked) and the invoice lines were posted in 2013.
G142-11	37511	As of this PTF, the invoices which were not yet completed, were not aggregated.
FMS Online Approval	37515	If a dimension was not present in all financial years, an error message was displayed at the dimension checking process in an alternative financial year.
G13071-2	37816	If a credit sales invoice was paid out using the Automatic Payments functionality, the payment description was erroneously filled with a default value.
G130733	38154	An RPG error appeared when reading an MT940 Structured file.

PTF002**6 JANUARY 2014**

Menu option	Number	Description
G13073	37155	Reversed items were not properly recognized in case of a collected SEPA direct debit.
G13073	37349	As of this PTF, the status of the direct debit mandate will be reset from FIRST to RCUR, if the SEPA direct debit has been rejected by the bank and if the mandate can be used for his purpose.
G13073	37348	Various improvements were introduced when reading daily statements in CAMT.053 and MT940 Structured formats.
G13118-1	36427	The lines were sometimes printed twice on account overviews.
G1310-2	37188	When exporting data using Easy @ccess, the last page was exported twice.

PTF001**4 OCTOBER 2013**

Menu option	Number	Description
A15	31565	The liability balance will not be updated in the balance file, if the liability is written off using the 'Entry liabilities' menu option (G151-4).
G181	31717	When displaying a transaction, not all dimensions were shown, although there was enough space on the screen.